

## WORKFIRST DAILY ACTIVITY and JOB SEARCH LOG

<b>Name (Print):</b>		<b>Jas ID:</b>	<b>Date of my Activities/Job Search:</b>		
<b>Required Activity or Job Search Hours:</b>			<b>From:</b>	<b>To:</b>	
Turn in as Directed		We may call employer(s) to verify information		ASK FOR A COPY	
<b>Activities and Employer Contacts PLEASE USE THE BACK AND ADDITIONAL SHEETS IF NEEDED</b>					
Date	Activity or Employer Name Complete Address or Web Address	Contact name or Instructor Phone/Fax Number/eMail	Job Applied for or Class Attended:	Results	Activity & Travel Time
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	<b>Activity or Employer Name:</b>	Contact name or Instructor			<b>Hours:</b>
	Complete Address or Web Address:	Phone/Fax Number/eMail			
<b>Name (Print):</b>		I verify I did these activities for the hours I entered- Signature/Date:	<b>Staff Use Only - Hours</b>		
				Participating	Excused
<b>Staff receiving Log</b>		Hrs. recorded in CATS by:	Front		
			Back		
			Total		

Name (Print):		Jas ID:	Remember to include your travel		Time Period
Date	Activity or Employer Name Complete Address or Web Address	Contact name or Instructor Phone/Fax Number/eMail	Job Applied for or Class Attended:	Results	Activity & Travel Time
	Activity or Employer Name:				Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
	Activity or Employer Name:	Contact name or Instructor			Hours:
	Complete Address or Web Address:	Phone/Fax Number/eMail			
Comments/Notes (Next Appointment Date)				Staff Use Only - Hours	
				Participating	Excused