

UNIVERSITY of
HOUSTON

CULLEN COLLEGE of ENGINEERING
Department of Electrical & Computer Engineering

May 23, 2013
PS id. #1276926

Kaveh Shervin
#4, No. 5, Shekoufan 2, Darya Blv. Saadat Abad
Tehran,
Iran

Dear Mr. Shervin:

Congratulations! It is our pleasure to inform you that you have been approved for admission to the Doctor of Philosophy (Ph.D) program in the Electrical and Computer Engineering Department (ECE) of the Cullen College of Engineering beginning with the Fall 2013 semester. Furthermore, you have been selected to receive a Research Assistant (RA). You were recommended for the award by Dr. Freundlich from our department. Please note that classes will begin on August 26, 2013. International students are expected to arrive by August 16, 2013 in order to have plenty of time to get acquainted with UH.

Please read carefully the following pages for award and admission information.

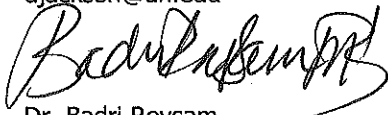
Let us take this opportunity on behalf of the entire faculty to wish you a successful semester and request that if you have any questions or concerns regarding your academic program or duties, please feel free to contact us or our Admissions Academic Advisor, Ms. MyTrang Baccam (ece_grad_admit@uh.edu). Also, please visit our graduate website for more information: <http://www.egr.uh.edu/ece/graduate>.

Again, welcome to our department!

Sincerely,



Dr. David R. Jackson
Director of Graduate Admissions
djackson@uh.edu



Dr. Badri Roysam
Professor and Chair
broysam@Central.uh.edu

cc: Research Advisor
ECE graduate student's file

Enc. Acceptance Form

A Carnegie-designated Tier One public research university

Graduate Office
Tel: (713)743-8505 or (713)743-4403

N308 Engineering Bldg. 1
Fax: (713)743-4444

Houston, TX 77204-4005
<http://www.egr.uh.edu/ece/graduate>

Email: Ece_grad_admit@uh.edu

Information note: If you are physically handicapped, please contact the Center for Students with Disabilities at (713) 743-5400, in room 307 of the Student Services Center (SSC).

Award notification

Your appointment will begin September 1, 2013 to August 31, 2014. You will be paid monthly at a rate of \$1,650 for a part-time appointment of 20 hours a week. Additionally, you will receive a health insurance stipend of \$1,800. The resulting award carries a total value of \$21,600 for the period September 1, 2012 to August 31, 2013. You will be expected to be available in the Department one week prior to the start of the semester, August 16, 2013. A meeting to discuss your duties for the Fall 2013 semester will be held during the week August 21, 2013.

The current annual UH tuition and fees estimate for graduate studies is \$17,061 based on 12 credit hours per semester. However, your graduate appointment qualifies you for a non-resident tuition waiver of \$10,530. Additionally, you will receive a Doctoral Student Tuition Fellowship (DSTF) totaling \$8,000 to help offset most of the remaining tuition. Both of the tuition waiver and the DSTF amounts will be credited to your student account once you are registered for coursework.

Students accepting graduate student appointments cannot participate in any other form of paid employment during the academic year. You will, however, have the opportunity to apply for supplemental support each year through available fellowships, summer teaching assistantships, or summer research assistantships on a competitive basis.

Award requirements

Renewal of financial support for each subsequent semester will be contingent upon satisfactory performance in both your duties and research, and a positive recommendation from your advisor. In addition, full-time enrollment hours must be maintained for the appropriate degree objective, MS or PHD, along with maintaining a minimum grade point average (GPA).

NOTE for Teaching/Instructional Assistants (not Research Assistants):

First-year Teaching/Instructional Assistants from a non-native English speaking country are required to demonstrate proficiency in spoken English by successfully passing the SPEAK or Test of Spoken English (TSE) examination during the first week of the semester. Students may also be language qualified if they have completed baccalaureate requirements at a regionally accredited U.S. institution. Cost for the examination or additional English language study is the responsibility of the student.

The state of Texas has capped the number of doctoral credit hours at (100-130 depending on the degree). After this limit all students will pay non-resident tuition rates.

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Option I: To accept the admission offer.

A. Notification

1. Send an e-mail message to ece_grad_admit@uh.edu in response to this offer within two weeks.
2. Sign and return the acceptance form to the ECE Graduate Admissions Office.
3. Contact Campus Housing regarding information on dormitories (if appropriate for you) at (713) 743-6000.
4. Bring an original Birth Certificate.
5. Request a provisional/official degree certificate and final transcript from your most recent institution. Bring certificate and transcript if they have been issued.
6. Make sure that you have an email account that is accessible from anywhere.
7. Contact the International Student and Scholar Services Office (ISSSO) at (713) 743-5065 to register for one of the university's orientation sessions that are listed in your brochure, which will be sent with your I-20 document. You may also be required to complete an English Placement Test.
8. Request the designated school official at your current institution to initiate the SEVIS transfer out to the UH System before your I-20 can be issued if you are transferring from another U.S. institution and hold an F-1 or J-1 visa.
9. Please do not travel on any other university's I-20 since your admission offer may be rescinded.

B. Orientation

A tentative date for orientation is August 21, 2012. During your ECE orientation session, you will have the opportunity to meet the Director of Graduate Studies, Dr. Joe Charlson. Dr. Charlson will assist you in choosing your courses for the coming semester.

C. Certificate of Eligibility (I-20)

Our Graduate Admissions Academic Advisor, Ms. MyTrang Baccam, will begin the process of obtaining your Certificate of Eligibility (Form I-20), which will assist you in obtaining your student visa, after she receives your email acceptance of the admission offer. This Certificate, prepared by the University, contains the date of your arrival and an estimate of expenses for basic living as well as tuition and fees. Once the department receives your I-20 documents from the International Admissions Office, MyTrang will notify you by email prior to sending them to you by Postal Services Express Mail. Estimated time for I-20 processing and approval, provided all documents have been appropriately submitted to the department, will be at least **six** weeks. In addition, I strongly recommend that you wait for the receipt of your I-20 documents prior to scheduling any appointment with an embassy officer for visa purposes since documents may need to be corrected.

GRE and TOEFL scores must be reported to the university prior to processing your I20.

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Option II: To accept the admission offer but request deferment to a later semester.

1. Send an e-mail message to ece_grad_admit@uh.edu requesting deferment of admission and state specific reason(s) for request. Indicate the future semester in which you wish your file to be reviewed.
2. Send an official letter by post, with reasons stated in number 1.
3. Attach new financial backing and banking forms with the official letter.
4. Log in to your PS account and pay \$25 fee for the I-20 renewal and update if an I-20 document was previously issued. (Fee will not be waived or refunded.)
5. Return the original I-20 documents if previously received.
6. Submit official transcripts from your current institution.

Note: Deferment for the purpose of attending another US/foreign institution will nullify your admission to our department. You must officially re-apply for admission if still interested in our program.

All requirements stated above must be received on or prior to the application deadline for international (F1) students, for the semester you are being admitted. You will not be permitted to register for any future semester without first taking this step. The I-20 form must be updated to obtain your exit visa to study in the United States.

Option III: To decline our admission offer.

Please send a message to the email address listed above. We appreciate your interest in the University of Houston.

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Arrival to the University of Houston

IMPORTANT NOTE:

All students must go through department orientation and advising sessions with their advisors **prior** to registering for courses. Please contact your thesis/dissertation advisor after you arrive to discuss course selection. Do not attempt to enroll at this point.

We encourage you to follow the procedures below:

1. Check in with the department front desk in N308, Engineering Building 1. Your file will be updated with any new information.
2. Pick up an itinerary for your first week. Students who do not have an opportunity to check in with the department, please request an "arrival check - in form" when attending orientation.
3. Check the ECE dept. website, <http://www.egr.uh.edu/ece/?e=registration>, for up-to-date information on course availability.
4. Review the class schedule at <http://www.uh.edu/enroll/rar/enrollment> which will provide you with registration times and dates, fee payment schedules, and a listing of courses that are offered for the current semester. In addition, a graduate catalog describing the programs and courses is also available at http://www.uh.edu/grad_catalog/egr/.
5. Draft a preliminary semester course schedule.
6. Bring both an official final transcript and provisional/degree certificate to orientation
7. If you are transferring course credits from another institution bring an official transcript, syllabi, and catalog description for each course.

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2013-14 Estimated Tuition and Fees Chart International/Nonresident Student

The following is an example based on 12 required scheduled enrollment hours for Fall and Spring, and 6 hours for the Summer semester for students who are receiving an assistantship with the Dept. Specific requirements for enrollment credit hours can be found on the College web site, <http://www.egr.uh.edu/graduate/policies/?e=gradpolicies1>

Please note that tuition and fees are an estimated amount for the present time. The Board of Regents will meet in the summer to determine accurate tuition for the new academic year; therefore, these amounts may be changed. For the latest update on tuition and fees, please visit the stated web site, <http://www.uh.edu/financial/graduate/tuition-fees/index.php>.

Summary of Award by Semester

Department awards	per 1 month/unit	Fall (4.5 months)	Spring (4.5 months)	Summer (3.0 months)	Annual-12 months
Assistantship Appointment (RA/TA).	\$1,650.00	\$7,425.00	\$7,425.00	\$4,950.00	\$19,800.00
Non Resident tuition credit*	\$351.00	\$4,212.00	\$4,212.00	\$2,106.00	\$10,530.00
Doctoral Student Tuition Fellowship (DSTF)*		\$3,200.00	\$3,200.00	\$1,600.00	\$8,000.00
Health insurance stipend.	\$150.00	\$675.00	\$675.00	\$450.00	\$1,800.00
Total Amount of Awards.					\$40,130.00

Student expenses

Student	per 1 credit	Fall (4.5 months)	Spring (4.5 months)	Summer (3.0 months)	Annual-12 months
UH tuition	\$331.00	\$3,972.00	\$3,972.00	\$1,986.00	\$9,930.00
Engr. Grad fees	\$79.10	\$949.20	\$949.20	\$474.60	\$2,373.00
Mandatory Uni. Fees		\$544.00	\$544.00	\$544.00	\$1,632.00
Health insurance fee		\$555.00	\$555.00	\$555.00	\$1,665.00

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parking decal ¹	\$361.00	\$0.00	\$0.00	\$361.00
Books ¹	\$1,100.00	\$0.00	\$0.00	\$1,100.00
Total Tuition and All Fees paid by student.				\$17,061.00
Estimated Living Expenses (Housing, Food, and etc.)				\$12,000.00
Overall of tuition and living expense.				\$29,061.00
Estimated Net amount to the student.				<u>\$11,069.00</u>

*** Tuition and Fellowship amounts will be credited to the student's account once enrollment has been activated.

For current on - campus room and board costs, please review <http://www.uh.edu/housing/>.

For a cost of living comparison, please use the websites below: <http://www.aier.org/colcalc.html> and <http://www.homefair.com/homefair/calc/salcalc.html>.

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Admission and Award Offer Form

Name: _____
Last, First

ID#: _____

Complete section A or B below and return form via email or by physical mail.

Section A. I accept the Award and the associated conditions stated in the letter of admission.

Program: _____ Electrical Engineering _____ Computer and Systems Engineering

Degree Objective: _____ Master (M) _____ Master of Science (MS) _____ Doctor of Philosophy (Ph.D.)

Award stated in letter.

Check one: _____ Teaching Fellow (TF) _____ Graduate Fellow (GF)
_____ Teaching Assistant (TA) _____ Research Assistant (RA)
_____ Graduate Assistant (GA) _____ Scholarship

Conditions stated in letter.

I will comply with all conditions stated below. I am aware that failure to comply with any of these conditions will result in the loss of all funding including eligibility of waivers.

1. Maintain and complete the correct enrollment hours for major degree objective and obtain a grade of B or better for all courses.
2. Maintain a graduate Grade Point Average (G.P.A) of 3.0 or better for all semesters.
3. Maintain satisfactory performance in both job and research duties, if applicable.
4. Must have a positive recommendation from faculty advisor, if applicable.

Your signature and date

Email Address

Section B. I will not accept the admission offer.

Your signature and date