

APPLICATION FOR  
AN  
EXTENSION OF STAY IN THE UK  
AS THE PARTNER OF A PERSON  
PRESENT AND SETTLED IN THE UK  
AND FOR A  
BIOMETRIC IMMIGRATION DOCUMENT

Spouse or civil partner of a person present and settled in the UK

Unmarried or same-sex partner of a person present and settled in the UK

Biometric immigration document (Biometric Residence Permit (BRP))

In accordance with paragraph 34 of the Immigration Rules, this form is a specified form for the purpose of the Immigration Rules as of 6 April 2012 and must be used for all applications made on or after that date for the purposes stated on this page and listed in section 4.

You also need the separate guidance documents listed below, which you should read before making your application:

- FLR(M) guidance notes
- UKBA photograph guidance

If you do not already have these documents, you can get them from our website at [www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk).

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

Applications on this form may be made by post or in person at one of our Public Enquiry Offices. To apply in person, you must make an appointment.

If you apply by post, you must send your application to the following address:

**UK Border Agency**  
Leave to Remain - FLR(M)  
PO Box 495  
Durham  
DH99 1 WR

# PAYMENT GUIDANCE

## THE FEE

If you are a single applicant on form FLR(M) and no dependants are applying with you, there is a fee of £561 for applications made by post, or £867 for premium service applications made in person at our Public Enquiry Offices.

If one or more dependants are applying with you, the fee increases by £281 for each dependant applying by post and £434 for premium applications as shown in the table below.

| Number of applicants                | Postal   | Premium |
|-------------------------------------|--|---------|
| Yourself and 1 dependant            | £842   | £1301   |
| Yourself and 2 dependants           | £1123  | £1735   |
| Yourself and 3 dependants           | £1404  | £2169   |
| Yourself and more than 3 dependants | Add £281 or £434 to the amount above for each additional dependant |         |

Please note that your application will be rejected as invalid if you do not pay the specified fee.

## WHO MAY APPLY WITH YOU?

You may include children under the age of 18 if they are applying as your dependants. But they must pay the specified fee if they apply separately.

Children aged 18 or over may not be included. They must apply individually and pay the specified fee in each case.

## HOW CAN YOU PAY?

You must pay by one of the methods specified below.

- Cheque
- Postal Order
- Credit card<sup>1</sup> - Visa (including Electron), MasterCard or American Express (Amex)
- Debit card - Delta, Maestro\* (including Solo)
- Banker's draft (payable to Home Office)

If you are paying by credit or debit card at a Public Enquiry Office, we cannot accept payment by that method unless the cardholder is present.

\* Maestro - we will accept any Maestro card if you are applying in person at a Public Enquiry Office but only Maestro cards issued in the UK if you are applying by post.

## CHEQUES AND POSTAL ORDERS

You must make the cheque or postal order payable to Home Office Leave to Remain and cross the cheque or postal order(s) A/C Payee only.

Write the full name, nationality and date of birth of the main applicant on the back of each cheque and/or each postal order and keep the postal order stub(s).

<sup>1</sup> Please note that when making large or multiple payments using your credit card, the anti fraud measures that banks operate sometimes stop the full payment being taken. This is because either the maximum limit on a single transaction, or the number of transactions allowed in a given period of time, has been exceeded. To prevent this you must ensure that you inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application.

Make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

If applying by post, attach your cheque or postal order(s) to the front of the application form.

If applying in person at a Public Enquiry Office please check the UK Border Agency website for the payment methods available at the Public Enquiry Office you are attending as these can vary.

## COMPLETING THE PAYMENT DETAILS PAGE

To ensure that your payment is processed without any delay, please note the points below when completing the payment details.

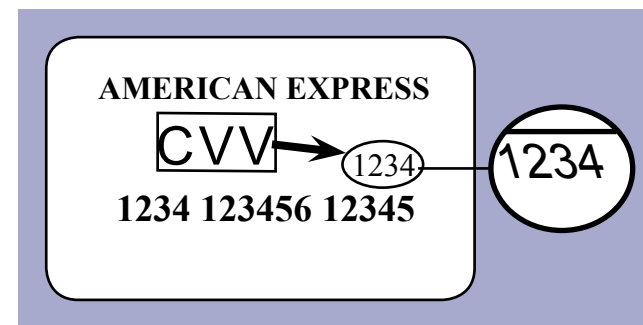
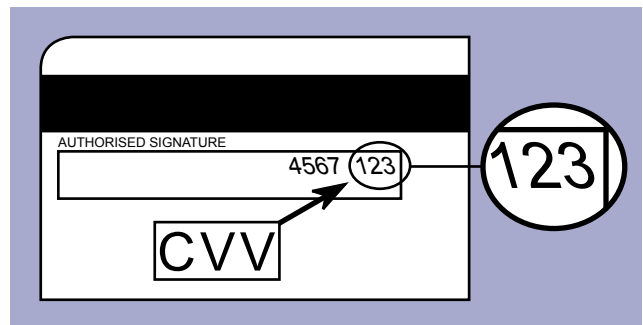
1-2 The address at 1 should be the contact address in the UK for any correspondence. If it is not your home address (eg a solicitor or other authorised immigration adviser may be submitting the application), give the contact name at 2.

3 This should be the full name of the main applicant as given in his or her passport or travel document.

4 Date of birth - for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.

8-12 Complete only if paying by card.

11 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.



If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

12 It is the cardholder as named on the credit or debit card who must sign and date.

# PAYMENT DETAILS: FLR(M)

Please complete this page in block capitals and black ink after first reading the payment guidance.

1 Contact address in the UK for correspondence

|  |          |
|--|----------|
|  |          |
|  |          |
|  | Postcode |

2 Contact name in the UK if different from that of the applicant

|  |  |
|--|--|
|  |  |
|  |  |

3 Applicant's full name

|  |  |
|--|--|
|  |  |
|  |  |

4 Date of birth

|   |   |   |
|---|---|---|
| Day   | Month   | Year  |
| <input style="width: 20px; height: 20px;" type="text"/> | <input style="width: 20px; height: 20px;" type="text"/> | <input style="width: 20px; height: 20px;" type="text"/> |

### PAYMENT DETAILS

5 Amount - please tick the amount you are paying

|                                     |        |                          |  |        |                          |
|-------------------------------------|--------|--------------------------|--|--------|--------------------------|
|                                     | Postal | Premium -<br>(*PEO ONLY) |  | Postal | Premium -<br>(*PEO ONLY) |
| Single applicant -<br>no dependants | £561   | £867                     | Main applicant and<br>two dependants   | £1123  | £1735                    |
| Main applicant and<br>one dependant | £842   | £1301                    | Main applicant and<br>three dependants | £1404  | £2169                    |

If more than 3 dependants are applying with you, please state the number in the space below and enter the correct amount specified in the payment guidance in the appropriate box.

|                                     |   |          |   |                      |
|-------------------------------------|---|----------|---|----------------------|
| Main applicant and ..... dependants | £ | - postal | £ | - premium (PEO ONLY) |
|-------------------------------------|---|----------|---|----------------------|

6 How are you paying? Please tick a box.

|                                       |                                 |   |   |
|---------------------------------------|---------------------------------|---|---|
| Postal order <input type="checkbox"/> | Cheque <input type="checkbox"/> | Debit or credit card <input type="checkbox"/> | Banker's draft <input type="checkbox"/> |
|---------------------------------------|---------------------------------|---|---|

7 Paying by cheque - please give cheque details below

|   |   |   |
|---|---|---|
| Cheque number   | Account number  | Sort code   |
| <input style="width: 100%; height: 25px;" type="text"/> | <input style="width: 100%; height: 25px;" type="text"/> | <input style="width: 100%; height: 25px;" type="text"/> |

Paying by card - please complete 8-12 below

8 Which card are you using for payment? Please tick a box.

|   |                          |                          |  |                  |                          |   |       |                          |  |                |                          |
|---|--------------------------|--------------------------|--|------------------|--------------------------|---|-------|--------------------------|--|----------------|--------------------------|
| <table style="display: inline-table; vertical-align: top;"> <tr><td style="text-align: center;">Visa / Electron</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table> | Visa / Electron          | <input type="checkbox"/> | <table style="display: inline-table; vertical-align: top;"> <tr><td style="text-align: center;">MasterCard/ Amex</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table> | MasterCard/ Amex | <input type="checkbox"/> | <table style="display: inline-table; vertical-align: top;"> <tr><td style="text-align: center;">Delta</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table> | Delta | <input type="checkbox"/> | <table style="display: inline-table; vertical-align: top;"> <tr><td style="text-align: center;">Maestro / Solo</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table> | Maestro / Solo | <input type="checkbox"/> |
| Visa / Electron   | <input type="checkbox"/> |                          |  |                  |                          |   |       |                          |  |                |                          |
| MasterCard/ Amex  | <input type="checkbox"/> |                          |  |                  |                          |   |       |                          |  |                |                          |
| Delta   | <input type="checkbox"/> |                          |  |                  |                          |   |       |                          |  |                |                          |
| Maestro / Solo  | <input type="checkbox"/> |                          |  |                  |                          |   |       |                          |  |                |                          |

9 Name on card

10 Card number

11 Card details

|  |   |   |   |
|--|---|---|---|
| Valid from <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> | Expiry date <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> | Card security number - CVV<br>(3 digit number or 4 digit number for Amex) <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> | Issue No. (where available) <input style="width: 20px; height: 20px;" type="text"/> |
|--|---|---|---|

12 Cardholder's signature

|  |      |
|--|------|
|  | Date |
|--|------|

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it's important that the rest of the form begins with Section 1 - Applicant's Details facing upwards.



## SECTION 2 - YOUR PARTNER'S DETAILS

"Partner" means your spouse, civil partner, unmarried or same-sex partner.

Your partner's full name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Name at birth if different and / or any other names by which he/she is or has been known

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Nationality

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### Photograph

You must provide one photograph of your partner.

Write your partner's full name on the back of the photograph and enclose it in an envelope attached to section 1 as instructed there

Date of birth

|     |       |      |                          |                          |
|-----|-------|------|--------------------------|--------------------------|
| Day | Month | Year | Gender - please tick     |                          |
|     |       |      | <input type="checkbox"/> | <input type="checkbox"/> |

Relationship to you - please tick

|        |               |                   |                  |
|--------|---------------|-------------------|------------------|
| Spouse | Civil partner | Unmarried partner | Same-sex partner |
|--------|---------------|-------------------|------------------|

How long has he/she lived in the UK?

## SECTION 3 - CHILDREN UNDER 18 WHO ARE ALSO APPLYING

If you have any children under 18 who are living with you in the UK and who are applying with you for an extension of stay as your dependants, it is mandatory to complete this section as required. Please note that this application will be invalid if you do not.

If more than 2 children are applying, please give their details on a photocopy of this page, enclose it with this form and place the photographs in a sealed envelope attached to section 1 as instructed there.

Children aged 18 or over must apply separately.

Child's full name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Nationality

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Place of birth - town or city and country

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### Photographs

You must provide two identical photographs of each child who is applying.

Write the child's full name on the back of each photograph and enclose both photographs in an envelope attached to section 1 as instructed there.

Date of birth

|     |       |      |                          |                          |
|-----|-------|------|--------------------------|--------------------------|
| Day | Month | Year | Gender - please tick     |                          |
|     |       |      | <input type="checkbox"/> | <input type="checkbox"/> |

Relationship to you

Relationship to your partner

Who pays for the child's support?

## SECTION 3 - CHILDREN UNDER 18

Child's full name

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Nationality

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Place of birth - town or city and country

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**Photographs**

You must provide two identical photographs of each child who is applying.

Write the child's full name on the back of each photograph and enclose them in an envelope attached to section 1 as instructed there.

Date of birth

|     |       |      |
|-----|-------|------|
| Day | Month | Year |
|     |       |      |

Gender - please tick

|      |        |
|------|--------|
| Male | Female |
|------|--------|

Relationship to you

Relationship to your partner

Who pays for the child's support?

## SECTION 4 - WHICH CATEGORY?

Please tick a box below to show us the category in which you are applying for an extension of stay in the UK and to confirm that you are also applying for a biometric immigration document.

Spouse of a person present and settled in the UK and biometric immigration document

Civil partner of a person present and settled in the UK and biometric immigration document

Unmarried partner of a person present and settled in the UK and biometric immigration document

Same-sex partner of a person present and settled in the UK and biometric immigration document

4.1 Is this the first time you have applied for a visa or extension of stay in one of the above categories (but not as a fiance(e) or proposed civil partner) with your current partner? Yes  No

If you have answered yes, go to section 5.

If you have answered no to question 4.1, tick a box below to show us why you are applying for an extension of stay rather than indefinite leave to remain and, if necessary, give further details in a letter and enclose this with your application.

- a) You delayed your travel to the UK by more than 3 months after the issue of a visa, and have not yet completed a period of 24 months in one of the above categories.
- b) You need time to obtain a relevant qualification showing your knowledge of the English language and life in the UK.
- c) Personal circumstances to do with your relationship with your partner.
- d) Other - please explain in a covering letter.

## SECTION 5 - ENGLISH LANGUAGE REQUIREMENT

From 29 November 2010, a person who applies to enter or remain in the UK as a spouse, civil partner, fiancé(e), or proposed civil partner, unmarried partner or same sex partner of a British citizen or person settled in the UK is, unless they are exempted from the requirement, required to show that they can speak and understand English. If you are not a national of a majority English-speaking country (see Note 1 below) you will need to pass an acceptable English language test with a test provider approved by the UK Border Agency for this purpose (see Note 3 below), or to produce specified evidence that you have an academic qualification which is deemed to meet the recognised standard of a Bachelor's degree in the UK (see Note 2 below)

5.1 Are you aged 65 or over?

Yes  No

If you have answered yes, go to section 6. If you have answered no, continue below.

5.2 Are you a national of a majority English-speaking country?

Yes  No

### Note 1

If you are a national of a listed majority English-speaking country, under the Immigration Rules you are considered to have met the English language requirement and will not need to take an English language test. Please see section 21(c) of the FLR (M) Guidance Notes for the list of countries considered to be majority English-speaking countries.

If you have answered yes to 5.2, go to section 6. If you have answered no, continue below.

5.3 Do you have one of the following;

a) an academic qualification deemed equivalent to a Bachelor's Degree in the UK obtained from an educational establishment in one of the specified countries (see Section 21c of FLR(M) guidance notes for further information)

Yes  No

b) an academic qualification deemed equivalent to a Bachelor's Degree in the UK and which the National Academic Recognition Information Centre for the UK (UK NARIC) has confirmed as being taught or researched in English.

Yes  No

c) an academic qualification deemed equivalent to a Bachelor's Degree in the UK for which you can provide evidence to show that the qualification was taught or researched in English.

Yes  No

### Note 2

If you have answered "yes" to 5.3 a, b or c, and have specified evidence to substantiate that you have such an academic qualification, then under the Immigration Rules you are considered to have met the English language requirement and will not need to take an English language test. Please see section 21(c) of the FLR (M) Guidance notes for a definition of academic qualifications taught in English.

If you have answered yes to 5.3 a, b or c, please give details of your academic qualification here. If you have answered no, please continue below.

Qualification obtained



# SECTION 5 - ENGLISH LANGUAGE REQUIREMENT

Subject

Awarding Institution

Country of Study

Length of course (years)

Year of award

|                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|----------------------|

If you are claiming an exemption from the English language requirement on the basis of an academic qualification taught in English, please submit evidence of this qualification with your application. Please see Section 11 of this form for more information.

Go to Section 6

5.4 Have you passed an acceptable English language test provided by a test provider approved by the UK Border Agency for this purpose and enclosed the original certificate with your application? Yes  No

### Note 3

Please refer to section 21(e) of the FLR (M) Guidance notes for information on acceptable English language tests and approved test providers.

If you have answered yes to 5.4, go to section 6. If you have answered no, continue below.

5.5 Are you claiming an exemption from the English language requirement because a physical or mental condition prevents you from taking an English language test? See note 4. Yes  No

### Note 4

If you are claiming exemption, you must provide a qualified doctor's letter or similar satisfactory evidence to show why your condition prevents you from being able to meet the English language requirement. An exemption will only be agreed where such satisfactory evidence has been provided.

5.6 Are you claiming an exemption from the English Language requirement because exceptional compassionate circumstances prevent you from taking an English language test? Yes  No

If you have answered "yes" to 5.6, please explain below how your circumstances prevent you from taking an English language test. Continue on a separate sheet of paper if necessary.

## SECTION 6 - BIOMETRIC RESIDENCE PERMIT

It is mandatory to complete this section as required. Please note that this application will be invalid if you do not do so.

See Note 1 about Biometric Residence Permits.

**Note 1** In accordance with regulations 3 and 4 of the Immigration (Biometric Registration) (Amendment) Regulations 2009, anyone applying for an extension of stay in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a Biometric Residence Permit. This also applies to applications at the same time by any dependants of the main applicant. For information about Biometric Residence Permits, please see the separate FLR(M) guidance notes, which you should read before completing this form.

6.1 Have you used any name(s) other than the one given at 1.4 in section 1 of this application form in previous UK immigration applications made in the UK or abroad? Yes  No

If yes, go to 6.2. If no, go to 6.3.

6.2 Please give the details specified below. The name in each case should be that in which the application was made. If you need more space, continue on a separate sheet and enclose it with this application form.

| The name in which you made the application | Date of application | Country in which application was made | British diplomatic post if application made abroad |
|--|---------------------|---------------------------------------|--|
|  |                     |                                       |  |
|  |                     |                                       |  |

6.3 Have you had your fingerprints taken as part of a previous UK immigration application made in the UK or abroad? Yes  No

If yes, go to 6.4. If no, go to 6.5.

6.4 Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form.

| The name in which your fingerprints were taken | Date on which they were taken | Place at which they were taken | British diplomatic post if they were taken abroad |
|--|-------------------------------|--------------------------------|---|
|  |                               |                                |   |
|  |                               |                                |   |

Children under 18 applying with you

6.5 Are any children under 18 applying with you? Yes  No

If yes, go to 6.6. If no, go to section 7.

6.6 Have any of the children under 18 applying with you used any name(s) other than the one(s) given in section 3 of this application form in previous UK immigration applications made in the UK or abroad? Yes  No

If yes, go to 6.7. If no, go to 6.8

## SECTION 6 - BIOMETRIC RESIDENCE PERMITS

6.7 Please give the details specified below. The name in each case should be that in which the application was made. If you need more space, continue on a separate sheet and enclose it with this application form.

| Child's full name | Date of application | Country in which application was made | British diplomatic post if application made abroad |
|-------------------|---------------------|---------------------------------------|--|
|                   |                     |                                       |  |
|                   |                     |                                       |  |
|                   |                     |                                       |  |

6.8 Have any of the children under 18 applying with you had their fingerprints taken as part of a previous UK immigration application made in the UK or abroad? Yes  No

If yes, go to 6.9. If no, go to 6.10.

6.9 Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form.

| The name in which the child's fingerprints were taken | Date on which they were taken | Place at which they were taken | British diplomatic post if they were taken abroad |
|---|-------------------------------|--------------------------------|---|
|   |                               |                                |   |
|   |                               |                                |   |
|   |                               |                                |   |

Children under 16 applying with you

6.10 If any children under the age of 16 are applying with you, will you be accompanying them when they have their fingerprints and/or photograph taken? Yes  No

6.11 If the answer to 6.10 is no, please explain the reason below and provide details of the responsible adult who will be accompanying the child(ren). See Note 2.

| Name of responsible adult | Date of birth | Place of birth | Relationship to child(ren) |
|---------------------------|---------------|----------------|----------------------------|
|                           |               |                |                            |

**Note 2** Under the biometric registration regulations, any child under the age of 16 who is required to apply for a biometric immigration document must have their fingerprints and/or a photograph taken in the presence of a responsible adult who is the child's parent or guardian, or another person who for the time being takes responsibility for the child.

Where dependants of the main applicant are also required to apply for a biometric immigration document, all applicants will normally have their fingerprints and/or photograph taken on the same day. This means that you and any children applying with you will normally be expected to attend together. If there is any reason preventing you from accompanying any child under the age of 16, you must nominate the responsible adult who will be accompanying them.

The responsible adult accompanying any child under the age of 16 will need to provide an acceptable form of identification, such as a passport or driving licence. If that person is not the parent or guardian of the child, they must have a letter confirming that they are a responsible adult who has a close connection to the child and has been authorised to accompany him or her.

## SECTION 7 - YOU AND YOUR PARTNER

7.1 Did you get an entry clearance as a spouse, civil partner, unmarried or same-sex partner, fiancé(e) or proposed civil partner before entering the UK?

Yes  No

If you have answered yes to question 7.1 go to section 8. If you have answered no to question 7.1 you must answer all the questions in this section.

7.2 Were you granted a Certificate of Approval for marriage or civil partnership?

Yes  No

7.3 Please state the date and place of your wedding or civil partnership ceremony.

7.4 Have you been married or in a civil partnership before?

Yes  No

Has your partner been married or in a civil partnership before?

Yes  No

7.5 When did you meet your partner?

7.6 Where did you meet?

7.7 When did you decide to marry, form a civil partnership, live together in a relationship akin to marriage, or live together in a relationship akin to a civil partnership?

7.8 When did you start living together?

## SECTION 8 - YOUR HOME AND FINANCES

- 8.1 Is your home in the UK: a) owned by you, your partner or both?  b) rented from a local authority or housing association by you, your partner or both?  c) privately rented by you, your partner or both?  d) owned or rented by a relative or friend?  e) other?  Give details below.

- 8.2 Do you or your partner, or both, pay any rent or mortgage for your home? Yes  No  If so, how much do you pay each month? £

- 8.3 Are you working in the UK? Yes  No  If so, what is your pay each month after income tax and other deductions? £

- 8.4 Is your partner working in the UK? Yes  No  If so, what is his/her pay each month after income tax and other deductions? £

- 8.5 Does a relative or friend of you or your partner, or both of you, regularly give you money? Yes  No  If so, how much do you receive each month? £

- 8.6 Are you or your partner receiving any public funds? Yes  No

The public funds which are relevant for the purposes of the Immigration Rules are listed below. If you have answered yes to question 8.6, you must tick the relevant box(es) to show which of these are being received.

|                                    | You                      | Your partner             |   | You                      | Your partner             |
|------------------------------------|--------------------------|--------------------------|---|--------------------------|--------------------------|
| Attendance Allowance               | <input type="checkbox"/> | <input type="checkbox"/> | Income-based Jobseeker's Allowance              | <input type="checkbox"/> | <input type="checkbox"/> |
| Carer's Allowance                  | <input type="checkbox"/> | <input type="checkbox"/> | Income Related Employment and Support Allowance | <input type="checkbox"/> | <input type="checkbox"/> |
| Child Benefit                      | <input type="checkbox"/> | <input type="checkbox"/> | Income Support                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| Child Tax Credit                   | <input type="checkbox"/> | <input type="checkbox"/> | Severe Disablement Allowance                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Council Tax Benefit                | <input type="checkbox"/> | <input type="checkbox"/> | Social Fund Payment                             | <input type="checkbox"/> | <input type="checkbox"/> |
| Disability Living Allowance        | <input type="checkbox"/> | <input type="checkbox"/> | State Pension Credit                            | <input type="checkbox"/> | <input type="checkbox"/> |
| Housing Benefit                    | <input type="checkbox"/> | <input type="checkbox"/> | Working Tax Credit                              | <input type="checkbox"/> | <input type="checkbox"/> |
| Housing or Homelessness assistance | <input type="checkbox"/> | <input type="checkbox"/> |   |                          |                          |



## SECTION 9 - PERSONAL HISTORY

If you have answered yes to question 9.2, 9.3, 9.4, 9.5, 9.6 or 9.7 on the previous page, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

### REHABILITATION OF OFFENDERS ACT 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline on 020 7840 6464 or by obtaining a free copy of their leaflet on 020 7840 6427.

### DEFINITIONS

For the purposes of answering questions 9.3 to 9.7, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at [www.opsi.gov.uk/acts/acts2001/20010017](http://www.opsi.gov.uk/acts/acts2001/20010017) or purchased from The Stationery Office (telephone 0870 600 5522). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants who are applying with you.

#### War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

#### Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

#### Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

#### Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

#### Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

## SECTION 10 - PHOTOGRAPHS

It is mandatory to provide the relevant photographs specified below, and for each photograph to comply with the mandatory format requirements specified in the separate photograph guidance provided with this form.

Please note that this application will be invalid if you do not provide the photographs or if they do not comply with the specified mandatory format requirements.

Tick the relevant boxes to confirm the photographs you are providing and enclose them in a small sealed envelope attached to section 1 as instructed there.

- Two recent identical passport-size photographs of yourself with your full name written on the back of each photograph. Please see the separate photograph guidance on the approved format.
- A recent passport-size photograph of your partner with their full name written on the back of the photograph.
- Two recent identical passport-size photographs of each child under 18 included in section 3 and applying for an extension of stay with you with their full name written on the back of each photograph.

## SECTION 11 - DOCUMENTS

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

All applicants must provide the relevant documents specified in 11A . You must also provide the relevant documents specified in 11B or 11C for the category in which you are applying.

Please note that, in some cases, we may have to ask for other documents in addition to those specified in this form.

### 11A All applicants

#### Passports and immigration documents

- Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.
- The current passport(s) or travel document(s) for each child under 18 included in section 3 and applying for an extension of stay in the UK with you. If they last entered the UK on previous passport(s) or travel document(s), please also provide these documents if you have them.
- Your Biometrics Residence Permit if you have been issued with one since entering the UK. See Note 4.
- The Biometric Residence Permit for each child under 18 included in section 3 and applying for an extension of stay in the UK with you if they have been issued with them since entering the UK. See Note 4.

Note 4 Residence Permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.

- Your police registration certificate if you have been asked to register with the police.
- The police registration certificate(s) of each child under 18 included in section 3 and applying for an extension of stay in the UK with you if they have been asked to register with the police.

#### Children's birth certificates

- A full birth certificate i.e. one which shows the parents' names for each child under 18 of your present marriage or civil partnership or relationship who is applying for an extension of stay in the UK with you.



# SECTION 11 - DOCUMENTS

## Your finances

- Evidence of your finances. Bank statements, building society savings books, pay slips or other formal documents as evidence of your and your partner's ability to maintain and accommodate yourselves and any dependants without recourse to public funds. See Note 5.

**Note 5** We do not accept internet or cashpoint statements as evidence of finances. If you claim that a relative or friend is providing you with financial support (see question 8.5), in addition to evidence of your own finances, you must provide bank statements or other documents of the kind described above as evidence of their financial resources. The documents showing the finances available to you and to any person supporting you should cover at least the last 3 months.

## English Language Requirement

If you are aged 64 or under, you must provide one of the following;

- An original certificate showing that you have passed an acceptable English language test provided by a test provider approved by the UK Border Agency for this purpose; or
- An original certificate showing that you have been awarded an appropriate acceptable academic qualification, showing your name, the title of the award, the date of the award and the name of the awarding institution; or
- An academic transcript **and** an academic reference from the institution that awarded your academic qualification (See section 21(m) of FLR(M) guidance notes for further information)
- A passport or travel document showing that you are a national of a majority English-speaking country;

**Note:** If you are unable to provide your passport or travel document, you may only submit other evidence of your nationality in certain circumstances.

These circumstances are;

- Where your passport has been lost or stolen
- Where your passport has expired and been returned to the relevant authorities, or
- Where the passport is with another part of the UK Border Agency.

In these circumstances, we can accept the following pieces of evidence as proof of nationality;

- Your current national identity document;
- An original letter from your Home Government or Embassy confirming your full name, date of birth and nationality.

If you are unable to provide your national passport, please explain the reason in the box below. Continue on a separate sheet of paper if necessary;

- A doctor's letter or similar document if you are claiming exemption from taking the English language test because of a mental or physical condition.;
- Any satisfactory evidence you wish to submit in support of your request to be exempted from the English language requirement on the basis of exceptional compassionate circumstances.

## SECTION 11 - DOCUMENTS

### Your partner's immigration status

- Your partner's current passport or travel document showing that he/she is present and settled in the UK. If you are unable to provide this, see Note 6 about other suitable documents. List any such documents below.

Note 6 If your partner is a British citizen without a passport, you must provide his/her full birth certificate (showing the parents' names), accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years. Anyone born in the UK on or after 1 January 1983 will only be a British citizen by birth if a parent is a British citizen or settled in the UK at the time of birth. In that case, we will need evidence of the nationality or immigration status of your partner's parents at the time of birth for us to be satisfied that he or she is a British citizen.

If your partner is a non-British citizen without a passport, you must provide a Home Office letter or other document showing that he/she has been granted indefinite leave to enter or remain in the UK, accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years.

The following are examples of formal documents that may be provided as evidence of ordinary residence for the last three years: notice of income tax coding, driving licence, building society savings books /bank statements, National Insurance or National Health Service registration issued by the Department for Work and Pensions or a local health authority.

### 11B Spouses and civil partners

If you are applying for a first extension of stay as a spouse or civil partner, in addition to the relevant documents in sub-section 11A, you must provide the following documents:

- Your civil marriage certificate or civil partnership certificate

- If you have been married or in a civil partnership before, document(s) showing that you were free to marry your present spouse or to form a civil partnership with your present partner (see Note 7). List any such document(s) below.

- If your partner has been married or in a civil partnership before, document(s) showing that your partner was free to marry you or to form a civil partnership with you (see Note 7). List any such document(s) below.

## SECTION 11 - DOCUMENTS

Note 7 The document(s) must be formal documents such as a decree absolute or final dissolution (or other confirmation of the legal dissolution of the relationship) or a death certificate.

- 11C Unmarried and same-sex partners (and any spouse or civil partner who has completed 2 years' leave in that category but is applying for an extension of stay rather than indefinite leave to remain)

If you are applying as an unmarried or same-sex partner, or if you answered no to question 4.1 and are applying for an extension of stay although you have completed or nearly completed 2 years' leave to enter or remain in the UK as a partner, in addition to the relevant documents in sub-section 11A, you must provide the following documents:

6 items of correspondence addressed to you and your partner at the same address as evidence that you have been living together during the past 2 years. See Note 8.

Note 8 The items of correspondence should be addressed to you jointly or in both your names. If you do not have enough items in your joint names, you may also provide items addressed to each of you individually if they show the same address for both of you.

Examples of acceptable items are listed below. The documents provided must be originals. Photocopies are not acceptable.

The dates of the items of correspondence should spread over the whole 2 years. They should be from at least 3 different sources.

Please give an explanation on a separate sheet if you cannot provide 6 items; if the items are not addressed to both of you; or if they do not cover the 2-year period. If you and your partner lived with relatives or friends for some or all of the 2-year period, please provide a letter from the relative(s) and/or friend(s) confirming this.

If you did not live together for any part of the 2-year period, tell us the reasons for this and whether you stayed in contact with each other during this time, and provide any relevant supporting evidence.

### Examples of acceptable items of correspondence

letters or other documents from government departments or agencies, for example HM Revenue and Customs, Department for Work and Pensions, DVLA and TV Licensing

letters or other documents from your GP, a hospital or other local health service about medical treatments, appointments, home visits or other medical matters

bank statements/letters

building society savings books/letters

council tax bills or statements

electricity and/or gas bills or statements

water rates bills or statements

mortgage statements/agreement

tenancy agreement(s)

telephone bills or statements



# SECTION 12 - CONSENT FOR THE UK BORDER AGENCY TO REQUEST VERIFICATION CHECKS

**If the account with the bank or utility company relates to another person who is to provide the applicant with financial support, that person\* should sign the following declaration :**

I am a friend or relative whom the above-named person ('the applicant') has stated will provide financial support. The UK Border Agency (UKBA) is verifying this by checking the documentation which the applicant has supplied about my accounts with banks or utility companies (a 'company'). The company may thus reveal information about me to UKBA or to the applicant.

I agree to the company giving UKBA relevant personal data it holds about me in relation to my account. This is limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give UKBA details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to UKBA the correct information that they have on record about the account.

I understand that this may involve the applicant obtaining further details about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

Name and address of third party

|  |          |
|--|----------|
|  |          |
|  |          |
|  |          |
|  | Postcode |

Signature

Date

\*If the account is a joint account, all customers should sign.

## SECTION 12 - DECLARATIONS (SPOUSES AND CIVIL PARTNERS)

If you are applying as a spouse or civil partner, you and your spouse or civil partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your spouse or civil partner and not by a representative or other person acting on your behalf.

It is mandatory for the declarations to be signed. Please note that this application will be invalid if they are not signed as specified above.

### By the applicant

I hereby apply for an extension of stay in the UK for myself and any children under 18 listed in this form on the basis of my marriage to, or civil partnership with, the person who has signed the declaration below. I declare that we are still married, that we are living together as husband and wife and intend to do so permanently; or that we are still registered in a civil partnership, that we are living together as civil partners and intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself, my spouse or civil partner and any children under 18 who are applying with me, as named on the back of each photograph, and that I have had the opportunity to see the UK Border Agency (UKBA) photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform UKBA.

As required to do so by The Immigration (Biometric Registration) Regulations, I confirm that I also apply for a biometric immigration document for myself and any children under 18 who are applying with me. I understand that UKBA may make enquiries about any responsible adult nominated by me to be present when any child under the age of 16 applying with me has their fingerprints and/or photograph taken.

I understand that all information provided by me to UKBA will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide UKBA with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the UK Border Agency with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the UK Border Agency website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that UKBA may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date

### By the applicant's spouse or civil partner

I confirm that I am the spouse or civil partner of the applicant. I declare that we are still married and that we are living together as husband and wife and intend to do so permanently; or that we are still the civil partners of one another and that we are living together as civil partners and that we intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to help someone to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signature

Date

## SECTION 12 - DECLARATIONS (UNMARRIED AND SAME-SEX PARTNERS)

If you are applying as an unmarried or same-sex partner, you and your unmarried or same-sex partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your partner and not by a representative or other person acting on your behalf.

It is mandatory for the declarations to be signed. Please note that this application will be invalid if they are not signed as specified above.

### By the applicant

I hereby apply for an extension of stay in the UK for myself and any children under 18 listed in this form on the basis of my relationship with the person who has signed the declaration below. I declare that we are still living together in a relationship akin to marriage, or in a same-sex relationship, and that we intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself, my unmarried or same-sex partner and any children under 18 who are applying with me, as named on the back of each photograph, and that I have had the opportunity to see the UK Border Agency (UKBA) photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform UKBA.

As required to do so by The Immigration (Biometric Registration) Regulations, I confirm that I also apply for a biometric immigration document for myself and any children under 18 who are applying with me. I understand that UKBA may make enquiries about any responsible adult nominated by me to be present when any child under the age of 16 applying with me has their fingerprints and/or photograph taken.

I understand that all information provided by me to UKBA will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide UKBA with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the UK Border Agency with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the UK Border Agency website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that UKBA may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date

### By the applicant's unmarried or same-sex partner

I confirm that I am the unmarried or same-sex partner of the applicant. I declare that we are still living together in a relationship akin to marriage, or in a same-sex relationship, and that we intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to help someone to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signature

Date

# PHOTOGRAPHS AND DOCUMENTS CHECKLIST

Please complete this part of the form to help us check that we have received your photographs and documents. At "A", tell us how many of each of the listed items you are providing with your application. At "B", list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form. All documents must be originals.

| A. Listed items                           | How many? |
|---|-----------|
| Photographs of yourself                   |           |
| Photograph of your partner                |           |
| Photographs of any children applying      |           |
| Passports                                 |           |
| Travel documents                          |           |
| Biometric Residence Permits               |           |
| Police registration certificates          |           |
| Marriage or civil partnership certificate |           |
| Birth certificate                         |           |
| Bank statements                           |           |
| Building society savings books            |           |
| Pay slips                                 |           |

| A. Listed items continued              | How many? |
|--|-----------|
| Correspondence to you and your partner |           |
|  |           |

| B. Other documents | How many? |
|--------------------|-----------|
|                    |           |
|                    |           |
|                    |           |
|                    |           |
|                    |           |
|                    |           |
|                    |           |
|                    |           |
|                    |           |
|                    |           |

Please note that, in some cases, we may have to ask for other documents in addition to those specified in this form.

## FINAL CHECKS

To ensure that your application is complete, please make the following checks. Tick each box that is relevant to your application.

- |   |                          |  |                          |
|---|--------------------------|--|--------------------------|
| Is FLR(M) the right form for you and is it valid for use? See date and notes on front page.   | <input type="checkbox"/> | Have you completed the payment details page and made the correct payment?                                  | <input type="checkbox"/> |
| Have you completed sections 1, 5 and 6, and, if required to do so, section 3?   | <input type="checkbox"/> | Have you ticked a box in section 4 to show the category in which you are applying?                         | <input type="checkbox"/> |
| Have you completed section 9 and the rest of the form as specified?   | <input type="checkbox"/> | Have you provided the photographs specified in section 9 and are they in the approved format?              | <input type="checkbox"/> |
| Have you provided your current passport or travel document and all other relevant documents specified in section 10 and are they originals?   | <input type="checkbox"/> | Have you and your partner signed and dated the relevant declarations in section 12?                        | <input type="checkbox"/> |
| If you are unable to send us any of the documents specified in section 11 which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them? | <input type="checkbox"/> | Finally, if you are posting it, please make sure that the application is addressed exactly as shown below. |                          |

**UK Border Agency**  
 Leave to Remain - FLR(M)  
 PO Box 495  
 Durham  
 DH99 1WR