

T&G  S&M	Date <span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px; vertical-align: middle;"></span>	CONTRACT REVIEW FORM
<input type="radio"/> DRAFT CONTRACT / PURCHASE ORDER <input type="radio"/> FINAL CONTRACT / PURCHASE ORDER		

**CONT. REF #:** \_\_\_\_\_ **PROJECT:** \_\_\_\_\_ **CUSTOMER:** \_\_\_\_\_

S. #	DEPARTMENT	DOCUMENTS REVIEWED	COMMENTS <small>(Please attach add'l sheets, if necessary)</small>	REVIEWED BY <small>(NAME)</small>	SIGNATURE	DATE
1.	SALES & MARKETING					
2.	PROJECT MANAGEMENT					
3.	ENGINEERING					
4.	OPERATIONS					
5.	QA/QC					

PREPARED BY: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_

**NOTE:** Once the review is completed by every individual Dept. the reviewed document along with this form duly signed shall be returned to S&M