



# Job application form

let us take you somewhere new



londonmidland

# Application to join our team



Office use		Office use
Test	<input type="text"/>	
Interview	<input type="text"/>	
Offer	<input type="text"/>	
Outcome	<input type="text"/>	

London Midland is on a journey of improvement: new investment, new plans, new future. We're investing over £5 million in staff training and development so we can provide you with the best possible career development. We put our staff at the heart of our plans and are committed to hiring the highest calibre of recruits to join our team. London Midland is a company that brings together Silverlink, most of Central Trains and West Midland regional services. Its aim is to revitalise the entire network from London Euston through Shrewsbury, Hereford, the West Midlands and onto Liverpool.

Please take your time when completing this application form, attaching additional sheets if necessary. Your responses will give us our first real impression of what you are like and how well you would fit with London Midland. As an employer, we are required by the Working Time Directive to be responsible for the following: the amount of hours you work during a week and making sure you do not work in excess of the legal limits. If you work, or intend to work, for another employer, you may jeopardise your ability to work within the maximum hours allowed by law.

London Midland is an equal opportunities employer. We choose people on merit, irrespective of race, sex, age, marital status, colour, creed, disability and sexual preference.

Please return this form to: Human Resources, London Midland, PO Box 4323, Birmingham, B2 4JB.

Please complete in your own handwriting, carefully completing all sections that apply. Base your responses on your skills, knowledge and experience relevant to the job.

Applicant ref no:

Position applied for:

Location applied for:

Title:

Surname or family name:

Forenames:

Male or female:

Previous name:

Address:

Postcode:

Home number:

Mobile number:

Work number:

NI number:

Email address:

# About you: your availability to work



London Midland operates a 7 day week service covering hours during early morning and late night, therefore shift working encompasses nearly all positions:

1. Are you available to work shifts?

Yes  No

\*Note that there are currently very few positions involving night shift working within our organisation

2. Do you undertake any other paid employment?

Yes  No

For how many hours per week?

Once in the employment of London Midland it is a requirement that you seek our authority to commence other paid employment and your signature on this application form will be taken as your undertaking to do so.

3. Which station is nearest to your home?

4. Are you a UK citizen?

Yes  No

5. If not do you hold a valid work permit?

Yes  No

6. Do you hold a current driving licence?

Yes  No

7. Do you have your own transport?

Yes  No

8. Do you have any unspent criminal convictions (under the Rehabilitation of Offenders Act 1974)?

Yes  No

9. Do you have any previous convictions for acts of dishonesty?

Yes  No

If yes, please give details:

10. Have you worked in the rail industry before?

Yes  No

If so please give details of company and positions held:

11. What was your salary/pay (including all bonuses) in your most recent job?

12. What is your current notice period (if applicable)?

## References

Please note below two recent referees, which we will only contact in the event of a job offer being made. Note that neither reference should be a relative.

### Current or most recent employer

Name:

Company name:

Address:

Telephone no:

### 2nd referee

Name:

Company name:

Address:

Telephone no:





# Your health



Do you have defective colour vision? Yes  No  Don't know

Have you had any long term injury or illness within the last 3 years? Yes  No

How many days absence have you had from work over the last 12 months?

0-3 days  4-10 days  11-20 days  21-29 days  30+ days

Please give reasons for absence and state any medical problem you have which has or may result in you being absent from work:

## Declaration

Your signature will be taken as follows:

1. Acknowledgement that all the information you have provided is complete, current and not misleading.
2. Your understanding that an offer of employment is subject to the receipt of satisfactory references and a successful medical / drug screen examination.
3. Your understanding that if you have provided false or misleading statements or information, that the Company may, without notice or pay in lieu, terminate your employment or withdraw any offer of employment made.
4. For the purpose of the Working Time Directive, that you will advise London Midland of other paid employment or seek authority to undertake other paid work.

For monitoring purposes please state where you saw the position advertised:

Newspaper	<input type="checkbox"/>	which publication?	<input type="text"/>
Station	<input type="checkbox"/>	which station?	<input type="text"/>
Magazine article	<input type="checkbox"/>	which magazine?	<input type="text"/>
Other	<input type="checkbox"/>	(please state)	<input type="text"/>

Please note that some of your details may be stored for future reference and are therefore subject to the Data Protection Act. By signing and returning this application form, you consent to London Midland and The Go-Ahead Group using and keeping information about you, provided by you or by third parties, such as referees, relating to your application or future employment.

**Thank you for completing this application form.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Further information can be found by visiting our website [www.londonmidland.com](http://www.londonmidland.com)

# Equal opportunities monitoring form



London Midland is committed to working towards Equal Opportunities. Procedures are in place to avoid the possibility of discrimination at each stage of the recruitment process. All employees will be selected on the basis of suitability for employment.

In order that we can monitor this process, please complete the following questionnaire. This sheet is confidential and will be kept separate from your application form so will not be seen by those responsible for shortlisting or interviewing applicants.

Position applied for:

Date of birth:

Age:

Gender:

 Male Female

Marital status:

 Married Single Widowed Separated Divorced

Disability

I would describe myself as:

 Disabled Not disabled

Please give details of any disability (optional):


I would describe my ethnic origin as:

White

 English Scottish Welsh Irish Other

Mixed

 White and Black Caribbean White and Black African White and Asian

Asian

 Indian Pakistani Bangladeshi Other

Black

 Caribbean African Other

Chinese

Other

# Return address

Human Resources  
London Midland  
PO Box 4323  
Birmingham  
B2 4JB

[www.londonmidland.com](http://www.londonmidland.com)



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