

# ACADEMIC REFEREES – CONFIDENTIAL REPORT

The report is to be completed by a referee who is able to evaluate the academic ability and the research potential of the applicant in respect of PhD study at Victoria University of Wellington. Applicants must ask two referees to supply confidential reports.

This report is confidential to the Victoria University of Wellington panel(s) assessing this application. The University undertakes that, it will not, without your express consent, make your statement available to the applicant.

## APPLICANT'S DETAILS

Name of applicant: First name:

Last Name:

Application round:  1 March  1 July  1 November

## REFEREE'S DETAILS

Name of referee:

Phone number:

Email address:

Department:

Institution:

Signature:

Date:

Do you consent to make this document available to the applicant if the applicant requests it?

- Yes  
 No

## REFEREE'S REPORT

How long and in what capacity have you known the applicant?

Briefly outline your experience with the applicant's work and their area of research.

**How confident are you that the applicant has the skills, application and ability to carry out successful graduate research?**

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**Are you aware of any barriers that might limit the applicant's ability to succeed at PhD level? If so, please explain.**

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**In relation to other students you have worked with, how would you rate the applicant's overall ability?**

In the top \_\_\_\_% of students I have known.

**Please rate the following attributes of this applicant in relation to other students you have worked with. Use a five point scale where "5" indicates OUTSTANDING and "1" indicates UNACCEPTABLE.**

- \_\_\_\_ Knowledge of the discipline
- \_\_\_\_ Ability to communicate in clear, cogent written English
- \_\_\_\_ Ability to communicate orally in clear, cogent English
- \_\_\_\_ Organisational skill—ability to plan realistically, organise and complete work
- \_\_\_\_ Openness to exploring new ideas or approaches
- \_\_\_\_ Ability to analyse/categorise/synthesise information and ideas
- \_\_\_\_ Ability to analyse logically and evaluate critically
- \_\_\_\_ Ability to work independently
- \_\_\_\_ Ability to take direction
- \_\_\_\_ Ability to work in a team
- \_\_\_\_ Enthusiasm/passion for the discipline
- \_\_\_\_ Creativity
- \_\_\_\_ Originality

## REFeree'S ACADEMIC BACKGROUND AND EXPERIENCE

What is your highest degree? In what year and from where did you obtain it?

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In a few lines, please describe your area of expertise.

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What is your academic position or current role?

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For how many postgraduate students have you been the primary supervisor (major advisor)?

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How many of those students have completed (graduated)?

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Please add any other comments on the applicant which might assist the Selection Committee in making its decision.

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**PLEASE RETURN TO:**

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