

Postage Statement—First-Class Mail-Easy Nonautomation Letters, Cards, or Flats

Post Office: Note Mail Arrival Date & Time
(Do not Round-Stamp)

Use this form for First-Class Mail.

Mailer	Permit Holder's Name and Address and Email Address, If Any		Telephone	Mailing	Post Office of Mailing	Permit #	Weight of a Single Piece 0 _____ pound	
	Customer No. _____				Type of Postage <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered	Fed. Agency Cost Code	Number and Type of Containers Sacks _____ Trays _____ Pallets _____	
					Mailing Date	Statement Seq. No.	Total Pieces	Total Weight
	Processing Category <input type="checkbox"/> Letters (Including Postcards) <input type="checkbox"/> Flats				Move Update Method: <input type="checkbox"/> Ancillary Service Endorsement <input type="checkbox"/> FASTforward <input type="checkbox"/> OneCode ACS <input type="checkbox"/> NCOALink <input type="checkbox"/> ACS <input type="checkbox"/> Alternative Method <input type="checkbox"/> Multiple <input type="checkbox"/> n/a Alternative Address Format			

Category		Presort Level	Price	Number of Pieces	Total Postage
Postage	Cards Eligible for Card Prices	Postage	B1. Presorted	\$0.245 x	
			B2. Single-Piece	0.280 x	
	Letters	Postage	B3. Presorted	x	
			B4. Single-Piece	x	
	Flats	Postage	B11. Presorted	x	
			B12. Single-Piece	x	
Total Postage (Add Parts Totals)					
Price at Which Postage Affixed (Check one) Complete if the mailing includes pieces bearing metered or precanceled stamps. <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither _____ pcs. x \$ _____ = Postage Affixed					
Net Postage Due (Subtract postage affixed from total postage)					

USPS Use	Additional Postage Payment (State reason)		
	For postage affixed add additional payment to net postage due; for permit imprint add additional payment to total postage.		Total Adjusted Postage Affixed
	Postmaster: Report Total Postage in (Permit imprint only)	AIC 121	Total Adjusted Postage Permit Imprint

Certification

The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

Privacy Notice: For information regarding our Privacy Policy visit www.usps.com.

Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form	Telephone
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USPS Use Only	Weight of a Single Piece _____ pound	Are postage figures at left adjusted from mailer's entries? If yes, reason: <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Total Pieces	Total Weight		
	Total Postage			Round Stamp (Required): Date Mail Released
	Presort Verification Performed? (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)			
	USPS Employee's Signature	Date Mailer Notified	Contact	By (Initials)
	Print USPS Employee's Name	Time	AM PM	