

# Fachhochschule Frankfurt am Main - University of Applied Sciences

Fachhochschule Frankfurt am Main  
University of Applied Sciences  
International Office  
-Frau Kaboth-  
Nibelungenplatz 1  
D – 60318 Frankfurt am Main

## *Application form for applicants with foreign education certificates*

### **Admission to a master degree programme**

<input type="radio"/> Winter Semester 20 /20 (Courses start in October)	<input type="radio"/> Summer Semester 20 (Courses start in March)
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**Name of master degree programme:**

#### **1. Personal details** (enter exactly as contained in your passport)

<b>Surname/Family name</b>	
<b>First name(s)</b>	
<b>Sex:</b>	<input type="radio"/> <b>Male</b> <input type="radio"/> <b>Female</b>
<b>Date of birth:</b>	<b>(dd.mm.yyyy)</b>
<b>Place of birth</b>	
<b>Nationality</b>	

#### **2. Correspondence address**

<b>c/o:</b>	
<b>E-Mail:</b>	
<b>Mobile:</b>	

## Did you attach the following documents?

- Copy of **passport**
- Detailed **Curriculum Vitae**
- Copy of **School Leaving Certificate** (the one you got before you started the bachelor degree programme) plus **Transcript of Marks**

*When did you finish your secondary education? (date) :* \_\_\_\_\_

- Copy of **Higher Education Entrance Qualification** (only in case you had to pass one)
- Bachelor Degree Certificate** plus **Transcript of Marks**

*When did you finish your bachelor degree? (date):* \_\_\_\_\_

- Documentation about your **practical work experience**
- Reference letters** = letter of recommendation (e.g. from teaching staff of educational institutions, **not** language schools)

- Language certificates

**German:**

- DSH 2 or  TestDaF (4\*4)

**English:**

- TOEFL Score:

- Any other **degree certificates**

- Please enclose a copy of your passport!
- Graduates from English speaking backgrounds and Graduates from English taught programmes get exemption from proving English language proficiency
- All details must be proven by enclosing officially certified or attested copies and officially certified or attested German translations.

Certificates that are originally in English do not need German translation!

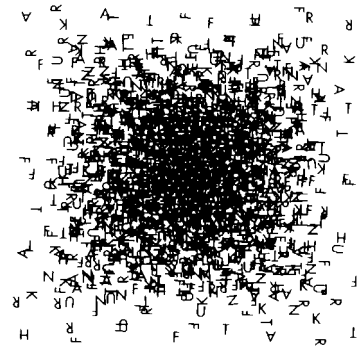
**I apply for admission based on the information I have provided above.  
I declare that I have completed the application truthfully and completely and that I enclose all the required documentation.**

**I am aware that untrue details can lead to my being excluded from the application procedure or to my admission being revoked. I acknowledge that I have read the preceding important information.**



Place	Date	Signature of applicant
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Stand: 01/2011 uk



**Dear prospective applicant,**

Thanks for being interested in our **Master programmes**.

The following information will provide you with relevant data about current programmes and entry requirements.

Please notice that all applicants holding international school leaving certificates have to submit

**application form** and respective **documentation** to:

**Akademisches Auslandsamt  
International Office  
Ms U Kaboth  
Nibelungenplatz 1  
D-60318 Frankfurt am Main  
[master@aa.fh-frankfurt.de](mailto:master@aa.fh-frankfurt.de).**

The International Office staff is screening the applications on a formal basis.

The documents to be submitted – if not in German - have to be translated and authenticated

from abroad: **Consulate General of the Federal Republic,  
( = German Embassy)**

inside Germany: **Notary**