

Application for Employment

Name: _____ Date: _____

Address: _____

Telephone Number: _____ Social Security Number: _____

Are you authorized to work in the U.S.? Yes No

If you ever worked or attended school under another name, please list name(s). _____

Have you ever been convicted of a crime? * Yes No

If yes, give details, including date(s): _____

* A "yes" answer will not automatically disqualify you from employment. We will consider the nature and date of the offense and the job for which you are applying for job-related purposes only, and only to the extent permitted by applicable law.

Position you are applying for:

Position: _____ Start Date Available: _____ Salary Desired: _____

How did you learn about this opening? _____

Education

High School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree and Major:
Postgraduate School:	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree and Major:
Other education, training or special skills:		

Work Experience

Please list previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper.		
Employer:		Address and Phone Number:
From	to	Position Held:
		Reason for Leaving:
Supervisor's Name & Title:		
Description of Duties:		
Starting Salary:		Final Salary:

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From	to	Position Held:	Reason for Leaving:
Supervisor's Name & Title:			
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Starting Salary:		Final Salary:	
Employer:		Address and Phone Number:	
From	to	Position Held:	Reason for Leaving:
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Description of Duties:			
Starting Salary:		Final Salary:	
Employer:		Address and Phone Number:	
From	to	Position Held:	Reason for Leaving:
Supervisor's Name & Title:			
Description of Duties:			
Starting Salary:		Final Salary:	

Authorization and Acknowledgements

I certify that I have not knowingly withheld any information that might affect my chances for hiring. I attest to the fact that the answers given by me are true and correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure this employment can be grounds for rejection of my application or, if I am employed by this company, can be grounds for my immediate termination from the company. _____ (*Initial*)

I permit Human Solutions, Inc. to check and verify my references, record of employment, education record, and any other information I have provided. Unless otherwise noted, I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and all other persons and entities, from any and all claims, demands or liabilities arising out of or in any way related to such examination or revelation. _____ (*Initial*)

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any and all information listed above.

Candidate's Signature

Date