



Self-Billing Agreement

This is an agreement to a self-billing procedure between

(Self-Biller) Universal Music Group

VAT Number

GB246297439

And (Self-Billee)

VAT Number

Universal Music Group agrees:

1. To issue self-billed invoices for all supplies made to them by the self-billee for perpetuity or until _____ / _____ / _____
2. To complete self-billed invoices showing the supplier's name, address and VAT registration number, together with all the other details which constitute a full VAT invoice.
3. To make a new self-billing agreement in the event that their VAT registration number changes.
4. To inform the supplier if the issue of self-billed invoices will be outsourced to a third party.

The self-billee agrees:

1. To accept invoices raised by the self-biller on their behalf for perpetuity or until _____ / _____ / _____
2. Not to raise sales invoices for the transactions covered by this agreement.
3. To notify the customer immediately if they
 - Change their VAT registration number;
 - Cease to be VAT registered; or
 - Sell their business, or part of their business.

Signed _____

Signed _____

Printed Name _____

Printed Name _____

On behalf of _____

On behalf of _____

Date _____

Date _____