

Reference Form 1

Applicant's name

TO BE COMPLETED BY THE APPLICANT

Course applied for

TO BE COMPLETED BY THE APPLICANT

The above has quoted you as a Referee in his/her application to Thames Valley University.

Thank you for taking the time to complete this reference.

How long have you known the applicant and in what capacity?

As many candidates apply, selection is often difficult. Your comments will make a significant contribution to assessing the applicant.

What do you consider to be the applicant's main strengths and weaknesses?

Strengths	Weaknesses

Your comments will be treated in the strictest confidence. Please let us know if you would like this reference to be acknowledged.

Please tick (✓) Yes No

What is your overall opinion of the applicant's suitability for this course?

Please return this Form, in the envelope provided, to: Central Recruitment, Thames Valley University, St Mary's Road, Ealing, London W5 5RF

To help us further with our assessment of this candidate, it would be helpful if you would rank the applicant relative to his/her peer group eg, relative to other, similarly qualified employees, or to fellow undergraduates, or to fellow postgraduates.

Peer group for comparison:

Capacity % rating in peer group	Outstanding 95%+	Excellent 90%–94%	Very good 75%–89%	Good 60%–74%	Average	Below average	Not known
Intellectual/academic							
Fluent & logical communication							
Orally							
Written							
Ability to work hard							
Perseverance							
Leadership							
Creativity							
Social skills							

Is there any other information which you feel is relevant to this application? Please continue on a separate sheet if necessary.

Name

Position

Address

Postcode

Telephone Fax

e-mail

Signature Date

Reference Form 2

Applicant's name

TO BE COMPLETED BY THE APPLICANT

Course applied for

TO BE COMPLETED BY THE APPLICANT

The above has quoted you as a Referee in his/her application to Thames Valley University.

Thank you for taking the time to complete this reference.

How long have you known the applicant and in what capacity?

As many candidates apply, selection is often difficult. Your comments will make a significant contribution to assessing the applicant.

What do you consider to be the applicant's main strengths and weaknesses?

Strengths	Weaknesses

Your comments will be treated in the strictest confidence. Please let us know if you would like this reference to be acknowledged.

Please tick (✓) Yes No

What is your overall opinion of the applicant's suitability for this course?

Please return this Form, in the envelope provided, to: **Central Recruitment, Thames Valley University, St Mary's Road, Ealing, London W5 5RF**

To help us further with our assessment of this candidate, it would be helpful if you would rank the applicant relative to his/her peer group eg, relative to other, similarly qualified employees, or to fellow undergraduates, or to fellow postgraduates.

Peer group for comparison:

Capacity % rating in peer group	Outstanding 95%+	Excellent 90%–94%	Very good 75%–89%	Good 60%–74%	Average	Below average	Not known
Intellectual/academic							
Fluent & logical communication							
Orally							
Written							
Ability to work hard							
Perseverance							
Leadership							
Creativity							
Social skills							

Is there any other information which you feel is relevant to this application? Please continue on a separate sheet if necessary.

Name

Position

Address

Postcode

Telephone Fax

e-mail

Signature Date