



PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS
Upper Marlboro, Maryland 20772

STUDENT DISCIPLINE REFERRAL

(Complete an individual form for each student referred in this incident and include only that student's name on the form.)

SCHOOL _____ STUDENT _____ STUDENT ID # _____ GRADE _____

TEACHER/STAFF _____ SUBJECT _____ TIME REFERRED _____ DATE _____

CHECK CONDUCT OF STUDENT BELOW

- Alcoholic beverages
Arson
False alarms
Possession of fireworks or explosives
Inciting others to violence or disruption
Physical attack and/or threat thereof
Possession or use of weapons
Shakedown and/or strong arm
Possession, use or distribution of a controlled dangerous substance
Vandalism and/or destruction of property
Fighting
Theft
Continued class disruption
Disrespect
Distribution of unauthorized printed materials
False reports
Forgery
Gambling
Insubordination
Loitering
Smoking
Unauthorized sale or distribution
Other

Describe student's conduct: _____

INDICATE PRIOR ACTION TAKEN BY TEACHER/STAFF TO RESOLVE PUPIL'S PROBLEMS (Send to office with student)

- Conference with Student
Conference with Parent
Administrative Conference
Other Disciplinary Action Taken

Teacher/Staff Signature: _____ Date: _____

CHECK ACTION TAKEN BY ADMINISTRATOR BELOW

GUIDANCE PROCEDURES

- Teacher-Student Conference
Teacher Parent Conference/Contact
Teacher-Counselor Conference
Teacher-Administrator Conference
Counselor-Student Conference
Counselor-Parent Conference
Functional Behavior Assessment/Behavior Intervention Plan (FBA/BIP)

ADMINISTRATIVE PROCEDURES

- Administrator-Student Conference
Administrator-Parent Conference
Student Program Adjustment
Referral to Student Services
Referral to Psychological Services
Student Services-Student/Parent Contact

DISCIPLINARY PROCEDURES

- Detention Hall
Behavioral Probation
Temporary Removal from Class
ISSC (In-School Suspension Center)
Short-Term Suspension
Long-Term Suspension Request
Referral to Security Counselor

Other disciplinary action taken: _____

Administrator's Signature: _____ Date: _____