

# NORTH CAROLINA CENTRAL UNIVERSITY



## UNDERGRADUATE APPLICATION

FRESHMEN, TRANSFER STUDENTS, NON-NCCU SECOND DEGREE STUDENTS,  
UNCLASSIFIED STUDENTS

OTHER APPLICANTS MUST REQUEST A DIFFERENT APPLICATION FROM THE OFFICE OF ADMISSIONS.





# WE HOPE YOU'LL BECOME PART OF OUR EAGLE FAMILY.

## OUT-OF-STATE REQUIREMENTS

		GPA	SAT	ACT
General or Undecided		2.5	820	17
COLLEGES	Liberal Arts	2.5	820	17
	Behavioral/Social Sciences	2.5	820	17
	Science/Technology	2.5	820	17
SCHOOLS	Business	2.5	820	17
	Education	2.5	820	17
	Department of Nursing	2.8	900	20

Additional information considered in admissions decisions includes: rigor of academic courses, community service, leadership experiences, counselor recommendations and personal essays. Students who graduated from high school prior to 2004 should contact the Undergraduate Admissions Office to determine prerequisite high school course requirements.

## TRANSFER STUDENT REQUIREMENTS

For a transfer student at the undergraduate level, admission to the university is governed by the following criteria:

- The transfer applicant is not presently on probation/suspension at the last or current school of attendance and must submit the required Statement of Confidential Information Form from the **last** institution in which enrolled.
- The transfer applicant has not been suspended or expelled from the last or current institution in which enrolled.
- The transfer applicant has a cumulative average of at least "C" at the institution from which he/she is transferring and is eligible to return to that institution.
- The transfer applicant must present evidence of participation and leadership in scholastic, community and civic organizations.

Transfer students who have attended another college or university, but have earned fewer than thirty (30) semester hours of acceptable credit, must meet all freshman requirements.

Transfer applicants who fall under one or more of the following categories may be exempt from freshman requirements and/or from sending high school transcripts and/or standardized test scores.

**Category 1:** Applicants who were awarded a high school diploma prior to 1988 and/or are at least twenty four (24) years old prior to the beginning of classes and have completed thirty (30) semester hours of degree creditable work.

**Category 2:** Applicants who have an associate of arts, associate of science, associate of fine arts, baccalaureate or any other higher level degree.

**Category 3:** Applicants who have completed six (6) or nine (9) semester hours in each of the following areas: English, mathematics, natural sciences, social sciences, behavioral sciences and foreign language.

No course in which a grade below "C" is earned is accepted as a transfer course. Accepted courses are recorded to the student's transcript; grades and grade points are not calculated. The university does not accept transfer credit from challenge examinations or course work where grades of P/F have been given. The maximum number of transferable credits is 64 semester hours from a two-year college. There is currently no limit for transferring credits from four-year institutions.

## UNCLASSIFIED STUDENT REQUIREMENTS

Applicants not seeking a degree but desiring to take a limited number of courses, and individuals who are unable to furnish a record of previous high school or college work may be admitted as unclassified students.

Unclassified students will become eligible for classification as regular students when they meet the full entrance requirements. Unclassified undergraduate students may take no more than 12 semester hours of course work. At that point, they must apply for and be admitted to a degree program before they will be permitted to continue at NCCU. The academic rank of unclassified students and progress toward their selected degrees will be determined when the reclassification is made.

To apply for this category of admission, applicants must submit an application for admission, \$40 application fee, Statement of Confidential Information Form from the last institution in which enrolled, and supporting documentation as appropriate.

Transcripts from all colleges and universities attended are required if the applicant plans to enter degree-seeking status at a later date.

Visiting students must submit a transient course study form that has been approved by the home institution's department chairperson, academic dean, and university registrar.

All others must provide evidence of readiness to pursue the courses desired, and a statement of objective and purpose related to the request for unclassified student admission.

Students who are ineligible for admission as degree-seeking students upon earning the maximum semester hours could be denied future class registration privileges. International students who require an I-20 or possess an F-1 student visa are ineligible to be considered as unclassified students.

An offer of admission in this category does not automatically guarantee an offer of admission as a degree-seeking NCCU student at a later date.

Special Note: Designation as "unclassified" may affect eligibility for financial aid and veterans' benefits. Students planning to apply for either should check with the provider of the aid or the NCCU Office of Scholarships and Student Aid before registering. The Undergraduate Admissions Office, Registrar and Enrollment Manager will monitor unclassified students closely.

## INTERNATIONAL STUDENT REQUIREMENTS

North Carolina Central University welcomes international students. These students, in addition to meeting the regular freshman or transfer student requirements, must present evidence of their proficiency in the English language and fully meet the financial obligations associated with their study at the university. Results of the TOEFL examination (Test of English as a Foreign Language), SAT or ACT scores, a financial responsibility statement and proof of accident and hospital insurance must be submitted along with the application for admission. All materials for admission must be in the appropriate Admissions Office no later than three (3) months prior to the student's planned enrollment. Applicants who submit foreign transcripts must pay any costs associated with having those transcripts translated and/or evaluated by outside agencies before they can be admitted.

**HIGH SCHOOL COUNSELOR CONFIDENTIAL FORM**

Supplemental Statement from Counselor or from Core Academic Teacher **only**

**HIGH SCHOOL STUDENT SHOULD COMPLETE THE FOLLOWING:**

\_\_\_\_\_  
Last Name                                      First Name                                      Middle Name

\_\_\_\_\_  
Parent's Name (s)                                      Student's Date of Birth (MO/DA/YR)

( \_\_\_\_\_ ) \_\_\_\_\_

\_\_\_\_\_  
Home Telephone Number                                      E-mail address

Semester/year for which you are applying:

Fall 20 \_\_\_\_       Spring 20 \_\_\_\_       Summer 20 \_\_\_\_

\_\_\_\_\_  
High School Name                                      CEEB/ACT Code Number

\_\_\_\_\_  
School Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Counselor's Name

**HIGH SCHOOL COUNSELOR SHOULD COMPLETE THE FOLLOWING:**

Compared with other college-bound seniors in your school, the academic rigor of this student's curriculum is:

AP/IB     Honors     Above Average     Average     Below Average

How would you compare the applicant to his/her classmates? (Please check only one.)

	No Basis	Average	Good	Excellent
1. Difficulty of student's academic program compared to that of other students?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Intellectual promise?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Academic achievement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Strength of character?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Commitment to leadership/public service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please calculate the applicant's grade point average for all coursework grades 9-11 on a 4.0 scale  
\_\_\_\_\_/4.0 Unweighted GPA      \_\_\_\_\_/4.0 Weighted GPA

Check the rank that best describes the applicant's position in their graduating class. If your school does not rank, please provide your best estimate.

Top 10%     Top 25%     Top 50%     Below Top 50%

Class rank (if applicable) \_\_\_\_\_ out of \_\_\_\_\_ Weighted \_\_\_\_\_ Unweighted \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_ years

Please provide us your honest recommendation regarding the applicant's preparation for study at North Carolina Central University.

Highly Recommend                                       Recommend  
 Recommend with Reservation                                       Do Not Recommend

The Office of Undergraduate Admissions at North Carolina Central University would greatly appreciate any candid comments offered about the applicant's academic potential, discipline, intellectual capacity, motivation, maturity, integrity, creativity, and other personal traits. You may attach a separate sheet, if necessary.

\_\_\_\_\_  
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**PLEASE ATTACH YOUR HIGH SCHOOL'S PROFILE WITH THIS FORM.**

\_\_\_\_\_  
Counselor's Name (Please print)

May we contact you?     Yes     No

\_\_\_\_\_  
Signature                                      Date

( \_\_\_\_\_ ) \_\_\_\_\_

\_\_\_\_\_  
Counselor's Telephone Number

\_\_\_\_\_  
E-mail address

Thank you for taking the time to complete this recommendation form. Return to:  
**NORTH CAROLINA CENTRAL UNIVERSITY**  
**UNDERGRADUATE ADMISSIONS OFFICE**  
**617 LAWSON STREET, DURHAM, NC 27707**



## APPLICATION FOR UNDERGRADUATE ADMISSION

Freshman, Transfer, Non-NCCU Second-Degree, and Unclassified Students

**Please submit the \$40 fee with your application. (Cashier's checks or money orders accepted. No personal checks please.)**

Method of Payment:  Cashier's Check  Money Order

**FINAL APPLICATION DEADLINES:** Fall – June 1      Spring – December 1

**RETURN TO:** North Carolina Central University, Office of Undergraduate Admissions, P.O. Box 19717, Durham, NC 27707

**INSTRUCTIONS:** Please type or print all information in the spaces below.

\_\_\_\_\_  
Last Name                                      First Name                                      Middle Name                                      Social Security Number

**PERMANENT ADDRESS**

**MAILING ADDRESS**

\_\_\_\_\_  
Street/Box/Apt                                      Street/Box/Apt

\_\_\_\_\_  
City                                      City

\_\_\_\_\_  
State                      Zip Code                      Country                      State                      Zip Code                      Country

\_\_\_\_\_  
Home Phone Number                      Country of Birth                      Country of Residence

\_\_\_\_\_  
Email Address

Other names under which you have registered at other schools or colleges:

\_\_\_\_\_  
Citizenship:  United States       Green Card Holder       Specific Country \_\_\_\_\_

\_\_\_\_\_  
Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year-19 \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Sex:  Male       Female

Are you a legal N.C. resident? (If yes, please complete the attached "In-State Tuition Application")  Yes       No

Enrollment Classification (Check one):

Freshman       Second Degree       Visiting       Unclassified/Non-Degree       Transfer       Transfer Freshman (0-29 hrs)       Distance Education

Are you applying for on-campus housing?  Yes       No      Are you applying for financial aid?  Yes       No

Check one of the following (Required for federal reporting by the Civil Rights Act of 1964, this information is optional and cannot be used in a discriminatory manner.)

Black, Non-Hispanic       White, Non-Hispanic       Hispanic       American Indian or Alaskan Native  
 Asian or Pacific Islander       Other (Specify) \_\_\_\_\_

When do you plan to first enroll? (please indicate all that apply):  Fall       Spring       Full-time       Part-time  
 Summer Only       Summer and Fall       Daytime       Evening/Weekend

\_\_\_\_\_  
Year Planning to Attend                      Intended Major

High school(s) and college(s)/university(s) attended (list most recent schools first; if none, write "none" in the space below):

\_\_\_\_\_  
Name of School                      Month/Year of Graduation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check one of the following:  High School Diploma  GED  Adult High School Diploma

Parent Employment Information:

Mother \_\_\_\_\_ Father \_\_\_\_\_

Person to Notify in Case of Emergency:

Name	Relationship
Address	City State Zip Phone Number

Campus Safety Questions

Required information – you must answer all questions. Answering “yes” will not necessarily preclude you from being admitted, however your failure to provide complete, accurate and truthful information will be grounds to deny or withdraw your admission or dismiss you after enrollment. For the purpose of the following six questions, “crime” or “criminal charge” refers to any crime other than a traffic misdemeanor or an infraction. You must, however, include alcohol or drug offenses whether or not they are traffic related.

- Yes  No Have you been convicted of a crime?
- Yes  No Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere, or an Alford plea, or have you received a deferred prosecution or prayer for judgment continued to a criminal charge?
- Yes  No Have you otherwise accepted responsibility for the commission of a crime?
- Yes  No Do you have any criminal charges pending against you?
- Yes  No Have you ever been expelled, dismissed, suspended, or placed on probation, or otherwise subject to any disciplinary sanction by any school, college or university?
- Yes  No If you have ever served in the military, did you receive any type of discharge other than an honorable discharge?  
 Currently serving  
 Never served

If the answers to any of the questions above are “yes,” please explain the circumstances below.

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You must promptly notify the Admissions Office in writing of any school, college or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit this application. Your failure to do so will be grounds to deny or withdraw your admission or to dismiss you after enrollment.

High School Extracurricular Activities

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Work Experience

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Did either of your parents attend NCCU?  Yes  No

I affirm that all information supplied on this application is complete and accurate. I understand that any misrepresentation of facts could be cause for denial of admission, cancellation of admission or suspension from North Carolina Central University. Furthermore, I understand that any offer of admission is conditional upon satisfactory completion of any course in which I am currently enrolled, or in which I will be enrolled, prior to matriculation at NCCU. If admitted, I further agree to obey all rules and regulations of the university as stated in the student handbook, the university catalog and other university publications. My signature will release my records to the Registrar’s Office for permanent record-keeping and to departmental advisors.

I hereby acknowledge that the institution may verify the information set forth herein (from sources accessible under law to the institution) pursuant to reasonable inquiry where needed; but the institution may only divulge contents of this application as permitted under the Family Educational Rights and Privacy Act of 1974 if I am or have been in attendance at this institution.

I further state that if I have provided my social security number, I have done so voluntarily and with the understanding that it will be used only for student identification purposes.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**PLEASE BE SURE TO SIGN YOUR APPLICATION. WITHOUT A SIGNATURE, YOUR APPLICATION CANNOT BE PROCESSED.**

Thank you for applying to North Carolina Central University. If additional information is needed, you will be notified.



## IN-STATE TUITION APPLICATION

ANY APPLICANT WISHING TO CLAIM NORTH CAROLINA RESIDENCY FOR TUITION PURPOSES MUST COMPLETE THIS RESIDENCY FORM.

According to North Carolina Law (G.S. 116-143. 1), "To qualify as a resident for tuition purposes, a person must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least 12 months immediately prior to his or her classification as a resident for tuition purposes." Every applicant for admission or readmission to North Carolina Central University, who claims to be eligible for the N.C. tuition rate, must supply the information requested on this form. This information is to be used only in connection with determination of your residency status for tuition purposes.

**Tuition Benefits Notice:** North Carolina provides certain benefits for spouses of North Carolina residents, spouses of and dependents of active duty military personnel stationed in North Carolina and family members of deceased or disabled emergency workers. If you believe you qualify for these benefits, you should contact the Registrar's Office for a supplemental form. Please complete the form and submit it, along with a copy of your residency status application, to the NCCU Registrar's Office.

N.C. law requires that every student admitted to the university (initially or after lapse of enrollment) be classified for the term admitted as either a "resident" or "nonresident" for tuition purposes prior to enrollment. To be classified as a resident for tuition purposes, you must furnish such evidence as the university may require for making such classification. If you claim North Carolina residency for tuition purposes, you must file this application promptly. Unless you are notified to the contrary in writing, your classification in the university is non-resident for tuition purposes for your proposed term of enrollment.

You must answer all questions on this sheet. Please print or type your responses. For any inapplicable question, please write "n/a."

Name \_\_\_\_\_

If legal resident of N.C., which county? \_\_\_\_\_

If not, please give home state or country. \_\_\_\_\_

If legal resident of N.C., how many years have you lived here? (Do not count time as a full-time college student.) \_\_\_\_\_

If you or your parent(s) have military status and are stationed outside of North Carolina, please attach copies of your "Home of Record." \_\_\_\_\_

Full Name \_\_\_\_\_

Soc. Sec. No. (Voluntary) \_\_\_\_\_

Age \_\_\_\_\_ / \_\_\_\_\_ / 19\_\_\_\_

Place of Birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Father living?  Yes  No

Mother living?  Yes  No

If your parents are divorced, in whose custody are/were you?  
Name and address of court-appointed guardian (if applicable) \_\_\_\_\_

Yes  No Have you or either of your parents been in active military service within the past two years?  
 Attended post-secondary school Please indicate whether you have engaged in either of these activities outside of North Carolina.  
 Worked

Please note secondary (high or preparatory) schools you have attended in sequence:

School \_\_\_\_\_

Address \_\_\_\_\_

Attended From \_\_\_\_\_ To \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

Attended From \_\_\_\_\_ To \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

Attended From \_\_\_\_\_ To \_\_\_\_\_

Check one of the following:  
 High School Diploma  GED  Adult High School Diploma

SAT Score \_\_\_\_\_ ACT Score \_\_\_\_\_

Are you currently enrolled in college?  Yes  No

If so, where? \_\_\_\_\_

Are you returning as a second degree student?  Yes  No

I affirm that all information supplied is complete and accurate. I understand that any misrepresentation of facts could be cause for denial of admission, cancellation of admission or suspension from North Carolina Central University. Furthermore, I understand that any offer of admission is conditional upon satisfactory completion of any course in which I am currently enrolled, or in which I will be enrolled, prior to matriculation at NCCU. If admitted, I further agree to obey all rules and regulations of the university as stated in the student handbook, the university catalog and other university publications. My signature will release my records to the Registrar's Office for permanent record-keeping and to departmental advisors.

I hereby acknowledge that the institution may verify the information set forth herein (from sources accessible under law to the institution) pursuant to reasonable inquiry where needed; but the institution may only divulge contents of this application as permitted under the Family Educational Rights and Privacy Act of 1974 if I am or have been in attendance at this institution.

I further state that if I have provided my social security number, I have done so voluntarily and with the understanding that it will be used only for student identification purposes.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please mail your completed application and all other required documents to:

## NORTH CAROLINA CENTRAL UNIVERSITY OFFICE OF UNDERGRADUATE ADMISSIONS

617 LAWSON STREET      P.O. Box 19717      DURHAM, NC 27707  
TEL: (919) 530.6298      TOLL FREE: (877) 667.7533      FAX: (919) 530.7625  
ADMISSIONS@NCCU.EDU      WWW.NCCU.EDU

For faster processing, apply online at [www.nccu.edu/admissions](http://www.nccu.edu/admissions). Due to an 18% enrollment cap on out-of-state, first-time freshman students, qualified non-North Carolina residents may be waitlisted to ensure compliance.

Admission to NCCU does not guarantee admission into a particular program or major. Please refer to the university's academic catalog for individual programs or major requirements. The university reserves the right to cancel admission offers to students whose "Intent to Enroll" forms are not received by June 1. Failure to provide complete, truthful and accurate information on applications will be grounds to deny or withdraw admission or dismiss students after enrollment.

### APPLICATION CHECKLIST

#### Freshmen

- Completed NCCU application with residency information and signature
- \$40 non-refundable application fee
- Official high school transcript(s)
- SAT/ACT scores
- Completed High School Counselor Confidential Form (as enclosed)

#### Transfer Students

- Completed NCCU application with residency information and signature
- \$40 non-refundable application fee
- Official high school transcript(s)
- Official transcripts from all other institutions attended
- SAT/ACT scores (if fewer than 30 transferable credits)
- Confidential Statement Form (go to [www.nccu.edu/admissions](http://www.nccu.edu/admissions) and enter "Confidential Statement Form" in search box to download form)

#### Non-NCCU Second Degree and Unclassified Students

- Completed NCCU application with residency information and signature
- \$40 non-refundable application fee
- Official high school transcript(s)
- Confidential Statement Form (will be forwarded once application is submitted)

#### International Students

Please call 1-877-667-7533 or email [admissions@nccu.edu](mailto:admissions@nccu.edu) to request an international student supplementary application to be submitted along with the standard application.

