



**APPLICATION FOR EMPLOYMENT** PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

**WORK EXPERIENCE** Please list your work experience beginning with your most recent job held.  
 If you were self-employed, give firm name. Attach additional sheets if necessary.

DATE: MONTH/YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
<b>From:</b>				
<b>To:</b>				
<b>From:</b>				
<b>To:</b>				
<b>From:</b>				
<b>To:</b>				
<b>From:</b>				
<b>To:</b>				
<b>From:</b>				
<b>To:</b>				

**List other skills or training:**

**CHARACTER REFERENCES:** Please list three references other than relatives or previous employers.

NAME	PHONE NUMBER	EMPLOYER	YEARS KNOWN

**CONTACT REFERENCES:** Please list three people we can call if we need to contact you.

NAME	PHONE NUMBER	EMPLOYER	YEARS KNOWN

Have you ever been convicted in a court of law or pleaded no contest; or been fined by any court of law or pleaded no contest; or been fined by any court in connection with any felony, misdemeanor, or other violation (not including parking or other minor traffic tickets); or are you currently awaiting disposition of any similar charges pending against you?

No Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

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**PLEASE READ CAREFULLY**

**APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Quality Staffing Solution, Inc. (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Quality Staffing Solution, Inc., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned. Both the undersigned and Quality Staffing Solution, Inc. may end the employment relationship at any time, without specified notice or reason unless otherwise specified. If employed, I understand that the Company may unilaterally change or revise their policies and procedures.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for non-consideration or dismissal at any time without any previous notice. I also authorize this Company to release the information contained herein and its findings and work history of my employment to other firms or persons on request. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact.

I also understand that (1) the Company has a substance abuse policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I authorize Quality Staffing Solution, Inc. to examine any and all criminal records and arrests on file in the cities and counties in the State of Alabama or any other state. In doing so, I understand that I am waiving my right of confidentiality concerning my criminal history.

Did you complete this application yourself?  Yes  No

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

**This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.**

**We sincerely appreciate your taking the time to fill out this application. We will do our best to find you gainful employment. Our employees are our greatest asset.**

**PLEASE COMPLETE THE SKILLS INVENTORY ON PAGE 4 OF THIS APPLICATION.**

## SKILLS CATEGORIES

Please review the following skills categories and choose the areas where you feel your skills are strongest. Check only the boxes that show **your actual job experience**.

### 1 MANAGEMENT

- Manager
- Supervisor
- Foreman

### 2 PROFESSIONALS

- CPA/Accountant
- Architects
- Registered Nurse
- Engineer
- Pilot
- Surveyor
- Physical Therapist
- Purchasing Agent

### 3 TECHNICIANS

- Computer Programmer
- Licensed Practical Nurse
- Drafter/Illustrator
- Auto Cad
- Electronics Technician

### 4 SALES

- Sales Associate
- Service Sales
- Customer Service
- Cashiers
- Insurance Agent
- Real Estate Broker
- Stock Broker

### 5 OFFICE AND CLERICAL

- General Office
- Secretary
- Bookkeeper
- Payable/Receivable
- Credit/Collection
- Payroll
- Microsoft Office
- Excel
- Power Point
- Receptionist
- QuickBooks

### 6 CRAFT WORKERS

- Mechanic
- Machinist
- Electrician
- HVAC
- Carpenter
- Welder
- Plumber
- Mason
- Auto Body
- Fiberglass
- Woodworking
- Injection Molding
- Industrial Maintenance
- PEX
- Brake Press
- Sheet Metal
- Tool & Die

### 7 OPERATIVES

- Truck Drivers
- Forklift Drivers
- Assembly Line
- Production Worker
- Heavy Equipment
- Industrial Sewing
- Overhead Crane Operator

### 8 LABORERS

- Warehouse
- Scanner
- Inventory Control
- Stock Clerk
- Utility Helper

### 9 SERVICE WORKERS

- Law Enforcement
- Firefighter
- Security Guard
- Food Service
- Janitorial
- Personal Assistant
- CNA

FOR OFFICE USE ONLY

COMPANY			
DEPARTMENT			
SUPERVISOR			
HIRE DATE			
RATE OF PAY			
SHIFT			
LAST DAY WORKED			
REASON FOR TERMINATION			
REHIRE?			