

Online Student Tutorial Audio script

Audio Script

1 Intro. Welcome to our tutorial for students taking online courses at Broward College. **(graphic power point slide).**

2 Purpose/or part of into - Many online students experience issues while registering for and participating in online courses at Broward College.

The purpose of this tutorial will be to address some of these key issues that students have brought to our attention, and provide solutions to many of them. **(power point slide one showing a student at a computer looking lost puzzled the next slide that reflects solution, could be an advisor helping a student)**

3 Methods of Communication **(picture of graphic representing communication tools, email, phone)** - many students face the challenge of communicating with their professors in an online setting. Here are some guidelines to facilitate that process;

a.) Make sure to read the syllabus carefully to see the professor's preferred method of communication **(picture graphic of syllabus).**

Some professors might prefer communicating exclusively through Blackboard tools like email, live chat and live conferencing. Other professors might list their BC email address for students to contact them **(screen shot of Blackboard communication tools).**

b.) It is important for students to link their BC email addresses to their personal email addresses because many students miss important information when they do not log into their BC email on a daily basis. Make sure to save the above link to your favorites for future access **(show link of PDF document with steps on how to do this).**