

University of California HIPAA Privacy and Security Training Confidentiality Statement

The protection of health and other confidential information is a right protected by law and enforced by individual and institutional fines, criminal penalties as well as UC policy. Safeguarding confidential information is a fundamental obligation for all employees, clinical faculty, house staff, students, technicians, staff and volunteers.

I understand and acknowledge that:

1. I shall protect the privacy and security of confidential information at all times, both during and after my employment with the University of California has terminated.
2. I agree to (a) access, use, or view confidential information to the minimum extent necessary for my assigned duties; and (b) disclose such information only to persons authorized to receive it.
3. I understand that UC may conduct surveillance of users' access to electronic records. User-IDs enable discovery of inappropriate access to EITHER patient records or employee records.
4. Inappropriate access and unauthorized release of protected information will result in disciplinary action, up to and including termination of employment, and will result in a report to authorities charged with professional licensing, enforcement of privacy laws and prosecution of criminal acts. The Office of Health Information Integrity (Cal-OHII) may levy penalties to individuals or providers of healthcare of \$2,500 - \$25,000 per violation.
5. User IDs cannot be shared. Inappropriate use of my ID (whether by me or anyone else) is my responsibility and exposes me to severe consequences.

I have read the University of California Privacy and Security Training course and confidentiality statement and agree to abide by UC policy and Federal/State privacy laws.

Signature

Date

Print name

Department requiring HIPAA training