



## Employment Application (Please Print Clearly)

### Personal Data

Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Current visa status \_\_\_\_\_ Valid till: \_\_\_\_\_

Are you a student \_\_\_\_\_

If yes, then are you on CPT / OPT ? Circle the appropriate answer.

What is your OPT start date?

Till what period is your CPT /OPT visa valid ? \_\_\_\_\_

If CPT how long do you intend to work \_\_\_\_\_

If CPT how many hours do you intend to work \_\_\_\_\_

### Job Interest

Position Applied For \_\_\_\_\_

Indicate Availability To Work: Full Time/Part Time/Days/Evenings

Available To Start \_\_\_\_\_

Relocation to NJ for training (Y \ N) \_\_\_\_\_

Referral Source \_\_\_\_\_

Have you ever been employed by us before: Yes/No

Are you legally permitted to work in this country: Yes/No

Are you above the minimum working age of \_\_\_\_\_: Yes/No

Have you ever been convicted of a felony: Yes/No

If yes please explain \_\_\_\_\_  
*(A positive response is not an automatic bar to employment with the company. The offense for which the person was convicted in relation to the position to which they have applied will be considered.)*

## Education

Type	Name and Location	Courses Taken	Graduated Yes/No/Enrolled
High School			
College			
University			
Business, Trade, Technical			
Other			

## Employment History

*(List previous employers beginning with most recent)*

Company Name \_\_\_\_\_

Business Type \_\_\_\_\_

Address \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor Title \_\_\_\_\_

Position \_\_\_\_\_ Full Time/Part Time/Temporary

Employment Dates (mm/yy): From \_\_/\_\_/\_\_ To \_\_/\_\_/\_\_

Ending Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ May we contact: Yes/No

Company Name \_\_\_\_\_

Business Type \_\_\_\_\_

Address \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor Title \_\_\_\_\_

Position \_\_\_\_\_ Full Time/Part Time/Temporary

Employment Dates (mm/yy): From \_\_/\_\_/\_\_ To \_\_/\_\_/\_\_

**Corporate Headquarters:** 309 Fellowship Road, Suite 200., Mt. Laurel, NJ 08054 USA  
 Tel: (888)-SOS-Stellent Fax: (856)494-1624 Email: info@stellentsolutions.com

Ending Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ May we contact: Yes/No

Company Name \_\_\_\_\_

Business Type \_\_\_\_\_

Address \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor Title \_\_\_\_\_

Position \_\_\_\_\_ Full Time/Part Time/Temporary

Employment Dates (mm/yy): From \_\_ \_\_ / \_\_ \_\_ To \_\_ \_\_ / \_\_ \_\_

Ending Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ May we contact: Yes/No

### Professional References

*(Please list three professional references below)*

Name	Company and Title	Business Telephone	Home Telephone

I declare that the facts set forth in my application are true and complete. I understand that if I am employed, false information stated in this application shall be sufficient cause for dismissal.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_