

Qalam Collegiate Academy

Employment Application

(Please Print Clearly)

Personal Data

Name _____ Date _____

Permanent Address _____

Phone Number _____ Social Security No _____

Job Interest

Position Applied For _____

Indicate Availability To Work: Full Time Part Time Days Evenings

Available To Start _____ Referral Source _____

Have you ever been employed by us before: Yes No

Are you legally permitted to work in this country: Yes No

Are you above the minimum working age of _____: Yes No

Have you ever been convicted of a felony: Yes No

If yes please explain _____

A positive response is not an automatic bar to employment with the company. The offense for which the person was convicted in relation to the position to which they have applied will be considered.

Please indicate availability to work:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM / PM	AM / PM	AM / PM	AM / PM	AM / PM	AM / PM	AM / PM

1100 Business Parkway, Suite 120, Richardson, TX 75081

Phone: 972-965-2737, Fax 972-386-0388

Education

Type	Name and Location	Courses Taken	Graduated		
			Yes	No	Enrolled
High School					
College					
University					
University					
Business, Trade, Technical					
Other					

Employment History

(List previous employers beginning with most recent)

Company Name _____ Business Type _____

Address _____

Supervisor _____ Supervisor Title _____

Position _____ Full Time Part Time Temporary

Employment Dates (mm/yy): From ___/___/___ To ___/___/___ Ending Salary: _____

Reason for Leaving: _____ May we contact: Yes No

Company Name _____ Business Type _____

Address _____

Supervisor _____ Supervisor Title _____

Position _____ Full Time Part Time Temporary

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Professional References
(Please list three professional references below)

Name	Company and Title	Business Telephone	Home Telephone

I declare that the facts set forth in my application are true and complete. I understand that if I am employed, false information stated in this application shall be sufficient cause for dismissal.

Applicant Signature: _____ Date: _____