



MISSION STATEMENT

The Mission of the Mosinee School District is to educate students to be productive and contributing members of a dynamic global economy; to improve student progress academically and socially; to serve the community as a resource by encouraging community involvement.

591 West State Highway 153 • Mosinee, Wisconsin 54455
 Telephone: (715) 693-2530 Fax: (715) 693-7272 Website: www.mosineeschools.org

MOSINEE SCHOOL DISTRICT CERTIFIED STAFF EMPLOYMENT APPLICATION

FOR OFFICE USE ONLY

- W-4
- I-9
- License
- Background Check
- Physical
- Resume
- Letter of Application
- Letters of Recommendation
- College Transcripts

Date of Application: _____

PERSONAL DATA

LAST NAME	FIRST	MIDDLE	
STREET ADDRESS	CITY	STATE	ZIP
DAYTIME PHONE	HOME PHONE	SOCIAL SECURITY NO.	

POSITION(S) DESIRED

PLEASE NOTE: The Mosinee School District does not accept general applications. You must apply for a specific position when open. Applications for substitute positions are always welcome.

Which position are you applying for? _____

CONTRACT STATUS

Are you currently under contract? Yes No

If yes, please provide the name, address, and phone number of your supervisor, and identify the position you hold.

EDUCATION AND TRAINING (Please list the colleges and universities attended. Most recent first.)

NAME OF SCHOOL, CITY, STATE	DATES ATTENDED FROM - TO	DEGREE MAJOR/MINOR	GPA

Number of Graduate credits beyond Bachelor's Degree: _____

Number of Graduate credits beyond Master's Degree: _____

RELEVANT COLLEGE, RECREATIONAL, AND COMMUNITY ACTIVITIES

EDUCATOR'S LICENSE(S) / PERMIT(S)

POSITION CODE	SUBJECT CODE	SUBJECT AND GRADE(S)	LICENSE EXPIRATION	STATE, IF NOT WI

PROFESSIONAL EXPERIENCE Please provide the following information of your last four (4) employers, assignments or volunteer activities, starting with the most recent.

FROM	TO	EMPLOYER	TELEPHONE NO.
STARTING JOB TITLE/FINAL JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES	
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING		HOURLY RATE/SALARY START PER FINAL PER	

FROM	TO	EMPLOYER	TELEPHONE NO.
STARTING JOB TITLE/FINAL JOB TITLE		ADDRESS	
IMMEDIATE SUPERVISOR AND TITLE		SUMMARIZE THE NATURE OF THE WORK PERFORMED AND JOB RESPONSIBILITIES	
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING		HOURLY RATE/SALARY START PER FINAL PER	

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MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING		HOURLY RATE/SALARY START PER FINAL PER	

READ AND SIGN

Have you ever been convicted of a misdemeanor or felony other than a minor traffic offense? Yes No If yes, please explain:

*Note: A criminal record does not constitute a bar to employment, unless it is substantially related to the job in question.
If the job for which you are applying requires that you operate a motor vehicle, include traffic convictions.*

Is there any additional information regarding your name, necessary for us to conduct a record check? Yes No If yes, please explain:

My signature below authorizes the school district to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional reference, medical records, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the school district and the reference source from any liability in connection with its release or use.

I understand that the school district is committed to maintaining a drug-free workplace. I am aware that the school district may require a drug test as a part of the hiring process or during employment. I understand and agree that possession of illegal or illicit substances shall be grounds for failure to employ or for my discharge should I become employed by the school district.

If employed, I agree to comply with all the rules and regulations of the Mosinee School District. I also understand that employment is subject to satisfactory investigation of this application and a favorable physical examination report, including a chest x-ray or tuberculin test. A physical examination will be performed only after an offer of employment has been made. Further, a job offer will not be withdrawn based on the results of the physical examination unless the examination reveals a job-related reason why the applicant may not be hired by the Mosinee School District.

Furthermore, I certify that I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission, or false statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the school district.

Applicant's Signature: _____ Date: _____

The Mosinee School District shall not discriminate on the basis of race, religion, creed, political affiliation, physical, mental, emotional, learning, or other disabilities, sex, sexual orientation, age, national origin, citizenship, marital or parental status, ancestry, color, arrest or conviction record, membership in the National Guard, state defense force or any other reserve component of the military forces of the United States or Wisconsin, or any other reason prohibited by state or federal law.